



2020-09-12

*To our stakeholders:*

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (COP) that comprises of a CEO statement of continued support for the UN Global Compact, a description of practical actions with regard to the principles of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We are late in creating, sharing and posting our COP report due to events outside my control. This year has introduced such difficult times to our business so that we were unable to keep control over our activities other than pursuing the retention of the highest level of customer service possible. Managing a small business during these difficult times in the “personal assistants” sector – at times even understaffed due to personal issues, has truly highlighted not only our organizational strengths but also our weaknesses. However, we have progressed during the late summer months to create and to start implementing our sustainability objectives we still need some time to finalize the creation and publication of our COP report.

We hereby ask for an extension period in order to be able to post a COP that describes our company’s efforts and progress to implement the principles of the UN Global Compact.

Our new COP report will be posted on the UN Global Compact website by 2020-12-11 at the latest.

Sincerely yours,

A handwritten signature in blue ink, appearing to read "Bashar Yousif", is written over a dotted line.

Bashar Yousif, CEO of New Life Assistans AB