



19th February 2020

To our stakeholders:

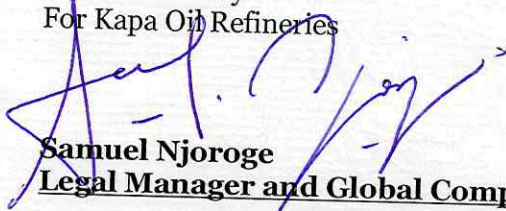
RE: GRACE LETTER FOR EXTENSION OF COP SUBMISSION DEADLINE

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (COP) that comprises of a CEO statement of continued support for the UN Global Compact, a description of practical actions with regard to the principles of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We recently attended a training held by the Kenyan UN Global Compact Team on 18 February 2020. We would like to update some aspects of our COP as a result of the training sessions.

We therefore hereby ask for an extension period in order to be able to post a COP that describes our company's efforts and progress to implement the principles of the UN Global Compact. Our new COP report will be posted on the UN Global Compact website by 21st April 2020 at the latest.

Yours Faithfully
For Kapa Oil Refineries



Samuel Njoroge
Legal Manager and Global Compact Contact Point



A signatory to the UNGC and the code of ethics for business in Kenya.