

Paris, January 22<sup>th</sup> 2020

**GRACE LETTER SAMPLE**

To our stakeholders

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (COP) that comprises of a CEO statement of continued support for the UN Global Compact, a description of practical actions with regard to the principles of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We are behind schedule with the creation, sharing and release of our COP report driven by our commitment to co-build our COP report with our stakeholders, i.e, certified public accountants engaged in sustainability, members of our « Club développement durable ». We seek to share our recently actions, which have increased during the last past months, some of these are to be organized during the first term 2020. These events are essential to sensitize and train our professionals in order to serve the customers' overall performance and the general interest. Furthermore, we would like to get a start with any webinars to make our COP report relevant and consistent with the expectations of the Global Compact and our stakeholders.

We hereby ask for an extension period in order to be able to post a COP that describes our company's efforts and progress to implement the principles of the UN Global Compact.

Our new COP report will be posted on the UN Global Compact website by April 27<sup>th</sup> at the latest.

Sincerely yours,

Mr. François JEGARD  
Chairman of the CSR Committee