



Oriental Fastech Manufacturing (Vietnam) Sustainability report 2019

October 2018 ~ September 2019



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Statement of continued support

To all:

I am pleased to confirm that Oriental Fastech Manufacturing Vietnam (OFM Vietnam) reaffirms its support of the Ten Principles of the United Nations Global compact in the areas of Human Rights, Labour, Environment and Anti-corruption.

In this annual Communication on Progress, we describe our actions to continually improve and integrate the Global Compact's principles into our business strategy, culture and daily operations. We also commit to share this information with our stakeholders using our primary channels of communication.

Sincerely yours,
Yong Chan Cheah
YBS International Group Managing Director

QMS System :

ISO 9001: 2015

ISO 14001 : 2015

OSHAA 18001 : 2007

ROHS compliant



OUR CERTIFICATION

Certificate

Standard **ISO 9001:2015, ISO 14001:2015 and BS OHSAS 18001:2007**

Certificate Registr. No. 01 100 127569, 01 104 127569 and 01 113 127569

Certificate Holder:



ORIENTAL FASTECH MANUFACTURING (VIETNAM) CO., LTD
26 Dai Lo Doc Lap,
Viet Nam-Singapore Industrial Park,
Thuan-An Town, Binh Duong Province, Vietnam

Scope:

Manufacture of Metal Components (Automatic Turning, Metal Stamping, Mechanical Assembling)

Proof has been furnished by means of an audit that the requirements of ISO 9001:2015, ISO 14001:2015 and BS OHSAS 18001:2007 are met.

Validity:

The certificate is valid from 02.04.2018 until 22.05.2019.
First certification 2016

02.04.2018


TÜV Rheinland Cert GmbH
Am Grauen Stein · 51105 Köln

www.tuv.com



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Health and Safety Team Member 2019

Mr. Yong Chan Cheah
Managing Director

Ms. Tram Thi Kim Ngan
Assistant

Ms. Nguyen Thi Hong Hanh

Mr. Le Quan Dai
Document Control

Resources ,
Energy and
Fuel Control

Waste
Control

Waste Water
Control

Training and
Update Legal

Internal /
External
Communicate

Chemical
Management

Fire Drill and
Emergency

Performance
Measuring

Safety
Equipment
and
Contractor

Ms. Hung Thi
Dung

Ms. Tram Thi
Kim Ngan

Mr. Chin
Beng Keat

Ms. Tram Thi
Kim Ngan

Ms. Tram Thi
Kim Ngan

Mr. Chin
Beng Keat

Mr. Hoang
Ngoc Hai

Mr. Chin
Beng Keat

Ms. Phong
Boi Anh
&
Mr. Nguyen
Huu Phuoc

Human Right

Assessment, policy and goals

OFM Vietnam is committed to ensuring that our working environment is free from discrimination and harassment. Discrimination and harassment in our workplace will not be tolerated under any circumstances and disciplinary action will be taken against any employee or subcontractor who breaches this policy.

Any breach of policy by a non-employee directed to an employee shall be handled in a similarly appropriate manner.

Discrimination and harassment occurs when a person is victimized in the workplace on the basis of but not limited to the following criteria: Race, Colour, Gender, Religion, Disability, Sexual Orientation, Pregnancy or Age and shall include exposure to racial or ethnic jokes, offensive profanity, intimidating behaviour and exposure to unwanted sexual flirtations. We strive to achieve a working environment where all members of staff are treated with dignity, courtesy and respect.

Any employee who believes that he or she has been the subject of, or has witnessed, an incident of discriminant and harassing conduct should report the matter promptly. The employees should report instances of discriminant and harassing conduct either to a person in the reporting employee's supervisory chain, or to top management .

Human Right

Assessment, policy and goals

All complaints shall be treated in a sensitive, fair, timely and confidential manner and complainants shall be guaranteed protection from any victimization or reprisals.

It is an important fundamental of company policy that the reporting of behaviour in breach of policy is encouraged in order to correct and promote appropriate standards of conduct at all times.



Human Right

Implementation

OFM Vietnam employee will be represented by the Labour Union committee.

Newly recruited employee will undergo job orientation briefing which educate the employee on company's rules and regulation. This job orientation is aim to standardize, create mutual understanding and reduce confusion between the company, existing employee and new employee.

Each employee will conduct an annual survey that including human right and labour right. Employee are feel free to provide opinion and scoring system to OFM Vietnam. Such document was highly confidential and only able to excess by top management and labour union committee

If an employee feel uncomfortable and would direct repot to the top management. They can visit our group website : <http://www.lng-res.com/images/pdf/WhistleBlowingPolicy.pdf> for the whistle blowing procedure.

Human Right

Measurement of outcomes

There's no report filed on human rights violation for past 12 months result from annual survey result, whistle blowing , labour union and human resource department.

Source	Incident
Annual Survey	0
Whistle Blowing	0
Labour Union	0
Human Resources Department	0

Labour

Assessment, policy and goals

OFM Vietnam supports Global compact's Fundamental and Principles on Labour Rights.

OFM Vietnam is committed to ensuring that our working environment non-discrimination, prohibition of child and enforced labour, safety environment and freedom of association , the right to engage in collective bargaining.



Labour

Implementation

Internal group safety committee will hold annual risk assessments every year to identify the labour risk and risk at work place.

OFM Vietnam was certified by OSHA 18001.

External audit will be conducted every year by third party to ensure our company operates in a safety environment.

OFM Vietnam does not allow child forced labour. All applications need to be submitted with birth certificate / Personal identification card. Such documents need to be confirmed by local authorities to prevent fraudulent documents.

Different kinds of necessary safety training and equipment will be provided to all employees from time to time.

OFM Vietnam will provide free annual medical checkups for all employees as well.

Professional skills training will be provided to employees for skills development to enhance their future careers.

Special events will be organized to reward and increase the morale for each employee that provides their service to OFM Vietnam.

If an employee feels uncomfortable and would like to report directly to the top management, they can visit our group website : <http://www.lng-res.com/images/pdf/WhistleBlowingPolicy.pdf> for the whistle blowing procedure.

Labour



Annual Health Care Checking



Fire Fighting Training



Work Place Safety Training



Skills Development Training



5 Years Service Award – Gold Pendant

Labour



Annual appreciation dinner



Christmas Celebration



Lunar New Year Celebration



Woman Day Celebration



VSIP – OFM Sports Day

Labour

Measurement of outcomes

All the internal and external audit do not had report filed on labour violation at year 2018. OFM Vietnam update the document and qualify for OSHAH 18001: 2015

No workplace accident happen for the over past 12 months.

	Incident	Target
Major Accident	0	0
Minor Accident	0	2 <
Nearly Accident	0	8 <
Violence	0	0
Explosion / Fire	0	0

Labour

Measurement of outcomes

There's no report filed on labour rights violation for past 12 months result from annual survey result, whistle blowing, labour union and human resource department.

Source	Incident
Annual Survey	0
Whistle Blowing	0
Labour Union	0
Human Resources	0

Environment

Assessment, policy and goals

OFM Vietnam is committed to ensuring that our working environment will minimize the impact the hazardous and pollution to the surrounding environment.

OFM Vietnam will do the best to protect the environment and keep the best for our next generation.



Environment

Implementation

Internal group safety Committee will hold annual internal audit regarding environmental issue.

OFM VN was certified by ISO 14001.

External audit will be conduct every year by third party to ensure our company operate with friendly green environment

OFM Vietnam is practicing conduct environment testing for air and water for each quarter from third party as well. Such testing was based on various Vietnam environment standard.

OFM employee is trained to reduce energy, water and resources consumption by internal training and briefing.

Purchasing staff are also provide specific internal training for RoHS compliant and Non-Use of Hazardous or Banned Substances.

Internal committee member will record and tracking the usage for electric and water for every month.

OFM Vietnam also audit by 2 customer for the pass 12 months regarding green environment subject.

Environment

Measurement of outcomes

All the internal and external audit do not had report any pollution result and OFM Vietnam is operating with green environment work place. OFM Vietnam update the document and qualify for ISO 14001: 2015.

The quarterly environment checking result show that OFM Vietnam is not bringing harmful to surrounding area.

TRUNG TÂM NGHIÊN CỨU VÀ TƯ VẤN MÔI TRƯỜNG - REC
Địa chỉ VP: Số 98 Bành Văn Trân, Phường 7, Quận Tân Bình, TP. Hồ Chí Minh
Điện thoại: 028 3977 8141 Fax: 028 3977 8142 Email: multiresources@gmail.com

Mã số: 907/H-OFM-BD/KQTN-REC Tp. HCM, ngày 14 tháng 09 năm 2019

KẾT QUẢ THỬ NGHIỆM

1. Đơn vị yêu cầu: CÔNG TY TNHH ORIENTAL FASTECH MANUFACTURING (VN)
2. Địa chỉ: Số 26 Đại lộ Độc Lập, KCN Việt Nam- Singapore, TX. Thuận An, Bình Dương.
3. Tên mẫu: Không khí Số lượng: 03 mẫu
4. Ngày lấy mẫu: 07/09/2019
5. Kết quả thử nghiệm:

STT	THÔNG SỐ	ĐƠN VỊ	PHƯƠNG PHÁP THỬ NGHIỆM	KẾT QUẢ	GIỚI HẠN CHO PHÉP	QUY CHUẨN SO SÁNH
I KK-(01): Khu vực xưởng sản xuất sản phẩm cơ khí						
1.	Độ ồn ⁽⁰⁰⁰⁰⁾	dBA	TCVN 7878-2:2010	78 - 81	≤ 85	QCVN 24:2016/BYT
2.	Bụi ⁽⁰⁰⁰⁾	mg/m ³	TCVN 5067 : 1995	0,43	8	TCVSLĐ 3733/2002/QĐ-BYT
3.	SO ₂ ⁽⁰⁾	mg/m ³	TCVN 5971 : 1995	0,078	10	
4.	NO ₂ ⁽⁰⁾	mg/m ³	TCVN 6137 : 2009	0,062	10	
5.	CO ⁽⁰⁾	mg/m ³	HDKK - CO/REC	5,73	40	
II KK-(02): Khu vực sản xuất sản phẩm tiện						
1.	Độ ồn ⁽⁰⁰⁰⁰⁾	dBA	TCVN 7878-2:2010	74 - 77	≤ 85	QCVN 24:2016/BYT
2.	Bụi ⁽⁰⁰⁰⁾	mg/m ³	TCVN 5067 : 1995	0,38	8	TCVSLĐ 3733/2002/QĐ-BYT
3.	SO ₂ ⁽⁰⁾	mg/m ³	TCVN 5971 : 1995	0,071	10	
4.	NO ₂ ⁽⁰⁾	mg/m ³	TCVN 6137 : 2009	0,058	10	
5.	CO ⁽⁰⁾	mg/m ³	HDKK - CO/REC	6,19	40	
III KK-(03): Khu vực sản xuất sản phẩm dập						
1.	Độ ồn ⁽⁰⁰⁰⁰⁾	dBA	TCVN 7878-2:2010	78 - 83	≤ 85	QCVN 24:2016/BYT
2.	Bụi ⁽⁰⁰⁰⁾	mg/m ³	TCVN 5067 : 1995	0,32	8	TCVSLĐ 3733/2002/QĐ-BYT
3.	SO ₂ ⁽⁰⁾	mg/m ³	TCVN 5971 : 1995	0,054	10	
4.	NO ₂ ⁽⁰⁾	mg/m ³	TCVN 6137 : 2009	0,038	10	
5.	CO ⁽⁰⁾	mg/m ³	HDKK - CO/REC	5,47	40	

Chú thích: Dấu (-) không quy định.

P. Phòng thí nghiệm
Nguyễn Minh Thiện

Giám Đốc
Nguyễn Thị Thủy Vân

1. Không được trích sao một phần hoặc toàn bộ thí nghiệm này nếu không được sự đồng ý của Trung tâm NC & TV Môi trường (REC).
2. Dấu (0) Chỉ số đo tại Văn phòng, Dấu (01) Chỉ số đo tại Văn phòng, Dấu (02) Chỉ số đo tại nhà máy, Dấu (03) Chỉ số đo tại bãi thải.
3. Kết quả chỉ có giá trị đối với mẫu thử nghiệm.

TRUNG TÂM NGHIÊN CỨU VÀ TƯ VẤN MÔI TRƯỜNG - REC
Địa chỉ VP: Số 98 Bành Văn Trân, Phường 7, Quận Tân Bình, TP. Hồ Chí Minh
Điện thoại: 028 3977 8141 Fax: 028 3977 8142 Email: multiresources@gmail.com

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KẾT QUẢ THỬ NGHIỆM

1. Đơn vị yêu cầu: CÔNG TY TNHH ORIENTAL FASTECH MANUFACTURING (VN)
2. Địa chỉ: Số 26 Đại lộ Độc Lập, KCN Việt Nam- Singapore, TX. Thuận An, Bình Dương.
3. Tên mẫu: Nước thải Số lượng: 01 mẫu.
4. Vị trí lấy mẫu: NT(01) - Tại hồ thu của Công ty.
5. Ngày lấy mẫu: 07/09/2019
6. Kết quả thử nghiệm:

STT	THÔNG SỐ/ ĐƠN VỊ	PHƯƠNG PHÁP THỬ NGHIỆM	KẾT QUẢ THỬ NGHIỆM NT(01)	QCVN 40:2011/ BTNMT Giá trị C, Cột B
1.	pH ⁽⁰⁰⁰⁰⁾	--	TCVN 6492:2011	7,1 5,5 - 9
2.	TSS ⁽⁰⁰⁰⁾	mg/L	TCVN 6625:2000	54 100
3.	BOD ₅ ⁽⁰⁰⁰⁾	mg/L	SMEWW 5210B:2012	39 50
4.	COD ⁽⁰⁰⁰⁾	mg/L	SMEWW 5220C:2012	75 150
5.	Tổng N ⁽⁰⁾	mg/L	TCVN 6638:2000	19,2 40
6.	Tổng P ⁽⁰⁰⁰⁾	mg/L	SMEWW 4500.P.B&E:2012	2,83 6
7.	Dầu mỡ khoáng ⁽⁰⁾	mg/L	SMEWW 5520B&F:2012	< 3 10
8.	Độ màu ⁽⁰⁰⁰⁾	Pt-Co	TCVN 6185:2015	22,5 150
9.	Coliforms ⁽⁰⁾	MPN/ 100mL	TCVN 6187-2 : 1996	3,9*10 ³ 5.000

Chú thích: Dấu (-) không quy định.

P. Phòng thí nghiệm
Nguyễn Minh Thiện

Giám Đốc
Nguyễn Thị Thủy Vân

1. Không được trích sao một phần hoặc toàn bộ thí nghiệm này nếu không được sự đồng ý của Trung tâm NC & TV Môi trường (REC).
2. Dấu (0) Chỉ số đo tại Văn phòng, Dấu (01) Chỉ số đo tại Văn phòng, Dấu (02) Chỉ số đo tại nhà máy, Dấu (03) Chỉ số đo tại bãi thải.
3. Kết quả chỉ có giá trị đối với mẫu thử nghiệm.

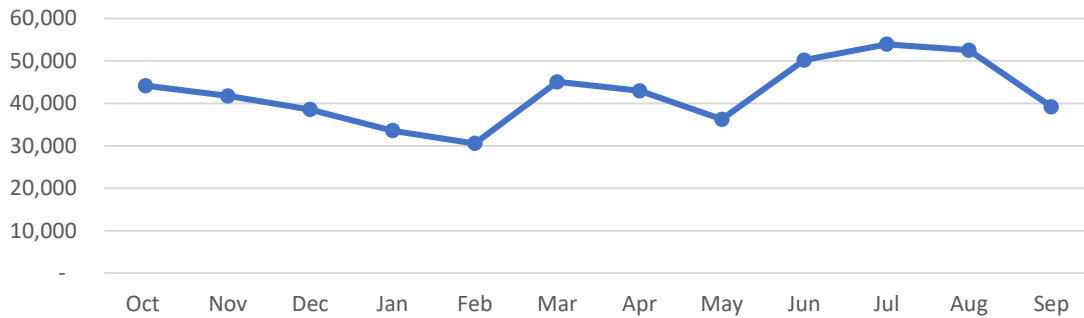
Third party water and air checking result Sep'19

Environment

Measurement of outcomes

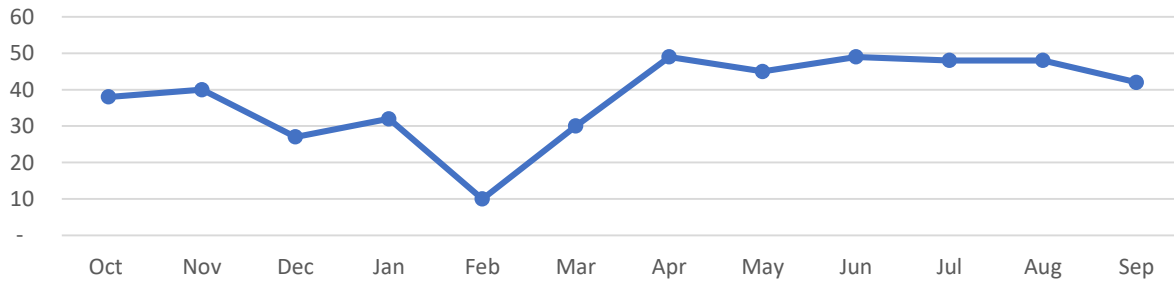
Monthly tracking for electricity consumption , paper consumption , waste water , air , hazardous waste spill incident.

Electric usage (KW)



Oct'18 ~ Sep'19	Kilowatt
Total usage	508,726
Average usage	42,394

Paper usage (pack)



Oct'18 ~ Sep'19	Pack
Total usage	458
Average usage	38

1 pack = 80 grams

Environment

Measurement of outcomes

Waste Water Checking	Testing criterial	Completeness	Result
Q4'18	9	Done	Acceptable
Q1'19	9	Done	Acceptable
Q2'19	9	Done	Acceptable
Q3'19	9	Done	Acceptable

Air Condition Checking	Testing criterial	Completeness	Result
Q4'18	5	Done	Acceptable
Q1'19	5	Done	Acceptable
Q2'19	5	Done	Acceptable
Q3'19	5	Done	Acceptable

Air Condition Checking	Incident	Target
Hazardous Waste Spill Incident	0	0

Anti Corruption

Assessment, policy and goals

We are committed to Anti-Corruption practices as stated in our Employee regulation Handbook which include the points at below.

1. Bribes
2. Gifts and hospitality
3. Facilitation payments
4. Political contributions
5. Conflicts of Interests
6. Information protection



Anti Corruption

Implementation

Each newly join employees will be briefed on the company rules and regulations which includes employee regulation handbook and business ethics policies

Every newly join employee need to acknowledge the business ethics policies by their own signature

OFM Vietnam had our own sales and purchase SOP. Different money value that involve need to get several management level for approval that may including the highest position in the company.

Annually , OFM Vietnam will be audit third party for company financial transaction and company / group SOP.

If an employee notice a corruption activity is on going within the company and would like to highlight to the top management. They can visit our group website : <http://www.lng-res.com/images/pdf/WhistleBlowingPolicy.pdf> for the whistle blowing procedure.

Anti Corruption

Measurement of outcomes

There's no report filed on corruption violation for past 12 months from whistle blowing , financial audit and company SOP audit.

Source	Incident
Whistle Blowing	0
3 rd Party Financial Audit	0
3 rd Party Company SOP audit	0

Sustainable Procurement

Assessment, policy and goals

OFM Vietnam is committed to ensuring to do our best for global environment and improve the global human right subject.

Implementation

OFM Vietnam request our supplier to provide acknowledgement that their product was RoHS compliant , Non-Use of Hazardous or Banned Substances , free from conflict mineral.

Supplier also request to provide Mill Certificate / RoHS compliant report / Material Safety Data Sheet for their selling product to OFM Vietnam.

We had input such practice in our ISO procedure for continue communication with supplier.

Measurement of outcomes

Most of related supplier are willing to provide the acknowledgement document to OFM Vietnam.



END OF REPORT

Oriental Fastech Manufacturing Vietnam

No. 26 , Dai Lo Doc Lap, Vietnam Singapore Industrial Park 1

Thuan An Town, Binh Duong Province, Vietnam

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