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H.E. António Guterres  
Secretary-General  
United Nations  
New York, NY 10017  
USA

von Jan Bustorff  
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Projekt COP

Trittau 22.08.2019

## Grace Period

Dear Mr. Secretary-General,

unfortunately we have missed the period for a timely Communication on Progress which ends within tomorrow, 23<sup>rd</sup> August 2019. Please accept our apologies related to this failure.

Apart from being an unexperienced learner of the necessary procedure and at the same a small company with less than 20 employees we are actually facing a period of internal restructuring that concentrates all our efforts.

We hereby submit this Grace Letter Request to allow time to complete the report for the amended period covered for another 90 days in order to avoid the state of non-reporting which would contradict our beliefs and our attitude towards the principles of the UN Global Compact.

Please contact me via email at [jan.bustorff@bustorff.de](mailto:jan.bustorff@bustorff.de) if approval is granted to accept the grace period. We will submit the report within the requested time limit. Thank you!

Sincerely yours

Walter Bustorff KG



Jan Bustorff  
[Managing director]

### Wir geben Ihrer Marke Raum.

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Amtsgericht Lübeck  
HRA 40 AH  
USt.-IdNr. DE135502521

IBAN: DE92 2019 0109 0004 4745 50  
Volksbank Stormarn eG  
BIC: GENODEF1HH4

IBAN: DE13 2003 0000 0002 0122 50  
HypoVereinsbank  
BIC: HYVEDEMM300

