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Dear Sir/Madam

In accordance with our commitment to the principles of the UN Global Compact and the UNGC policy on Communications of Progress (COP), we are preparing our COP report for 2018.

Our submission date is 11 January 2019, however we would like to request a grace period, in accordance with the "modification of COP Deadlines" provisions. This is to enable us to complete the assurance process for several key performance indicators which are due to be included. We will submit our COP by the 15 February 2019.

Yours faithfully

Fiona Gifford

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