

Date: 29/11/2019

To our stakeholders:

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (COP) that comprises of a CEO statement of continued support for the UN Global Compact, a description of practical actions with regard to the principles of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We are late in creating, sharing and posting our COP report due to a change in our management policies and shift in company organogram & hierarchy. The decisions to continue many of the organizational activities are being revised at the moment which will take some time to be implemented.

We hereby ask for an extension period in order to be able to post a COP that describes our company's efforts and progress to implement the principles of the UN Global Compact. Our new COP report will be posted on the UN Global Compact website by 27<sup>th</sup> February, 2019 at the latest.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Mokaddim Ul Hoque', with a stylized flourish at the end.

Mr. Mokaddim Ul Hoque

Professional - Marketing & PR

BASE Technologies Limited