

## COMMUNICATION ON ENGAGEMENT (COE)

January 2016 – December 2017

### Part I. Statement of Continued Support by the Chief Executive or Equivalent

06.08.2018

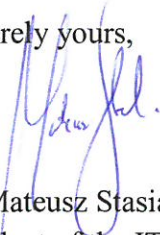
ITFF Foundation  
Piramowicza 11/13  
90-254 Lodz

To the representatives of the United Nations Global Compact,

I am pleased to confirm that ITFF Foundation reaffirms its support to the United Nations Global Compact and its Ten Principles in the areas of Human Rights, Labour, Environment and Anti-Corruption. This is our Communication on Engagement with the United Nations Global Compact. We welcome feedback on its contents.

In this Communication of Engagement, we describe the actions that our organization has taken to support the UN Global Compact and its Principles as suggested for an organization like ours. We also commit to sharing this information with our stakeholders using our primary channels of communication.

Sincerely yours,



Mr. Mateusz Stasiak  
President of the ITFF Foundation



## **Part II. Description of Actions**

### **ITFF Foundation**

ITFF Foundation is a non-profit organization. Our mission is to support community development. The organization achieves its objectives through the activities of unpaid and paid. The basis of our activities is non-formal education. We conduct training activities and advisory services. We are developing organizations and individuals in specific areas.

We implement four thematic areas:

1. research and development activities in the field of case teaching, analogical encoding, project based learning, guided discovery, build and support processes, distributed teams, CSR
2. building competence of facilitation and train the trainers in the institutions, organizations and companies; implementation of tools of facilitation
3. development of competencies of trainers and facilitators
4. support of entrepreneurship, communication processes and the development of distributed teams.

In 2017, we changed the name of the organization from 11 Muses Foundation to the ITFF Foundation.

### **Partners**

Google; Microsoft; Socialbeakers; INSPRO; Lapis Bis; salesforce.org; BOX net; Provincial Labour Office in Lodz; District Labour Office in Gliwice; Labour Office in Warsaw; Provincial Labour Office in Katowice.

### **SUMMARY OF THE IMPORTANT ACTIVITIES OF THE ITFF FOUNDATION**

1. Development of the organizational structure and team organization
  - Team substantive implementing statutory activity counted 10 people. It should be emphasized that besides the team organization works with people in virtually every province, so that it can carry out its activities to a greater extent.
  - The organization continue cooperation with the Council of Non-Governmental Organizations of Lodz Province and the Ministry of Labour and Social Policy - Program under the Charter Large Family as a partner.
  - The organization has established cooperation with the Information Society Development Foundation (FRSI).
2. Measures implemented under the Culture Programme Development and Responsible
  - Research and development, and working groups in the field of training and development projects in the field of social innovation, entrepreneurship and start-ups, management teams, management, social economy and building public audience development,

- Training and open workshops dedicated to organizations and units of local government and business,
- Training and workshops open to non-profit,
- Training in the case teaching methodology,
- Train the Trainer PKR (Course Trainers and second degree, course facilitation and supervision),
- Festival Workshop Pro Publico Bono,
- Responsible Coworking LDZ and didactic base in the Business Centre Laboratory in 1113 in Lodz,
- TechKlub Lodz.

In 2016 and 2017, the organization participated in the activities of both organizations and several institutions and companies and universities, and individuals. It was attended by representatives of various sectors.

### 3. Development of the School of Trainers, including the Course Trainers, course facilitation and supervision

- expanded activities School Coaches of supervision, facilitation and coaching.
- strengthened competence team in the field of supervision and management of educational projects based on tools and standards from the United States and the European Union (method of collection, and ISO standards, MEN accreditations, specific tools and methods in the curriculum).
- membership in the Polish Chamber of Training Companies.

### SCHOOL TRAINERS

- In 2016, in the Course Trainers (I degree) attended 38 people
- In 2017, in the Course Trainers (I degree) attended 59 people

### FESTIVAL WORKSHOP PRO PUBLICO BONO

Festival Workshop Pro Bono is a tool for the development of individuals and the release of their potential! During this event, we combine two complementary groups. These are the trainers / coaches working pro-bono to realize the need for knowledge transfer and seekers of knowledge and realizing the self-development - the participants of the Festival Workshop Pro Bono.

- In 2016, we organized the fourth and fifth edition of the Festival Workshop Pro Publico Bono. It was attended by 85 participants.
- In 2017, we organized the next two edition of the Festival Workshop Pro Publico Bono. In total, attended by 70 people.

In 2016,

1. we organized workshops on building self-confidence, self-presentation, building audiences, improve; development of recruitment standards

- Projects for the National Center of Culture.
  - Project for DPD Polska Sp. Z o.o. Topic: Developing the program and conducting the actor's workshop – improve
  - Project for Dynatrace Sp. Z o.o.
2. we started cooperation with the Silesian University of Technology in Gliwice in the field of case teaching methodology.
    - Project for Silesian University of Technology in Gliwice. Topic: Training in the case teaching methodology addressed to academic teachers.
  3. we started cooperation with the AGH University of Science and Technology in Krakow as part of the MSc KIC Clean Fossil and Alternative Fuels Energy project.
    - Project for AGH University of Science and Technology in Krakow. Topic: Methodical course case study teaching.

In 2017,

4. we have completed projects in the field of team building, communication in the institutions, organizations and companies; implementation of tools of facilitation.
  - Project for OpusProperties Sp. z o.o.. Topic: Communication and team building
  - Project for INSPRO FOUNDATION INSTITUTE OF CIVIL MATTERS. Topic: Communication and teamwork.
5. supporting communication processes and solving communication conflicts at work
  - Projects with the STX Next: interpersonal skills training in remote communication.
6. we implemented a series of product development workshops and soft skills in the areas of: building image and self-confidence, time management, counteracting stress, building the reality and communication, creativity training
  - Project for Most Consulting Sp. Z o.o.; SKYLAB Damian Skwarnecki, "RAZEM" SPÓŁKA CYWILNA MAGDALENA I PAWEŁ MAKOWSCY.

In terms of substantive and operational activities we use the model of audience development and design thinking, as well as the case study method and facilitation.

### **Part III. Measurement of Outcomes**

We evaluate our actions. Evaluation of our participants, their opinions and guidance are one of the most important elements affecting the long-term quality and results of our work.

Opinions about the Course Trainers are located on our website

<http://www.ilmuz.pl/event/kurs-i-stopnia/>

The number of people from Warsaw and the surrounding area participating in our activities is similar to the number of beneficiaries of the Lodz region.

The number of people participating in the activities of other provinces increased and exceeded the scope of the above mentioned provinces.

The most numerous target groups are estimated to people connected with business and companies and entrepreneurs (35%) and people connected with institutions and public administration (30%), organizations (22%). Persons in retraining or inactive (11%), students (2%).

With regards to the UN Global Compact, ITFF Foundation will to continue to show support to the UNGC.

Drafted by Aleksandra Krysiak

Approved by Mateusz Stasiak