



July 19, 2018

To our stakeholders:

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Engagement (COE) that comprises of a CEO statement of continued support for the UN Global Compact, a description of practical actions with regard to the principles of the UN Global Compact, and a measurement of outcomes or expected outcomes.

Due to mitigating circumstances, including a reassignment of responsibility for oversight of the COE that has led to a delay in gathering the requisite information, we are late in creating, sharing and posting our 2018 COE report.

We hereby ask for an extension period in order to be able to post a COE that describes our company's efforts and progress to implement the principles of the UN Global Compact. Our new COE report will be posted on the UN Global Compact website no later than October 10, 2018.

Sincerely yours,

Ms. Sharon Cooley  
Senior Vice President and Senior Director  
Business Development Division