

CLINTOY INTERNATIONAL LIMITED



2018 COMMUNICATION ON PROGRESS United Nations Global Compact



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UNITED NATIONS GLOBAL COMPACT COMMUNICATION ON PROGRESS

United Nations Global Compact Communication on Progress

Clintoy is a dynamic and progressive company that offers cutting edge custom solutions for our customers' varied technology needs. We are a leading oil and gas, construction, management, marketing and Agri-business. Our spread of work for both public and private sector clients is well balanced and extensive and we are renowned for our ability to provide whole-life solutions.

Clintoy Services is a diverse, highly skilled and with access to the best information technology knowledge base and partners. Currently Clintoy carry General Liability Insurance that meets any project requirements within our bonding limits.

We are a rapidly growing company with many satisfied and strictly adhere to a "Total Quality Management" system in the performance of our operations. This system ensures the efficient and effective processing of the policies and procedures that guide our operations. Clintoy commitment to operational excellence ensures that we remain focused on our objective, Complete Customer Satisfaction and beyond the business of delivering customer satisfaction.

Clintoy is a company with a strong sense of values. We care about our employees and our community. We build a close and supportive relationship with all staff members fostering a positive work environment where each team member can reach their full potential. We support our community through our many charitable initiatives and donations. By engaging Clintoy, our clients are assured exceptional service from a company who will work to understand each client's particular needs and deliver contracting services and specialty management solutions that will add value to their business operations.

Clintoy is managed by a team of Nigerian and United Kingdom experts, executes works by a qualified and well trained labour force, Clintoy particularly aware of and committed to focus on Health, Safety and Environmental Protection in accordance with international practice, meets international standards and is certified to implement and maintain Quality System to the standard.

Clintoy reputation is based on its capability to leading oil and gas, construction, management, marketing and Agri-business and building projects to the satisfaction of its clients and ability, experience to mobilize and start any kind of project in a record time supported by the commitment and strength of its personnel and its own large fleet of modern construction equipment

As a member of the Global Compact, Clintoy business policies incorporate and support the ten Global Compact principles. This is made explicit in our Global Code of Business Principles, and assured through our Business Integrity Management System. We are a company for people from people, with the sustainable development of our living environment central to our company mission.



Upholding the principles of the UN Global Compact makes a positive impact on economies, societies and eco-systems. Our view on corporate responsibility is that we are part of the global living environment and have an obligation to make a positive contribution. Companies have unique opportunities to contribute through their knowledge and ability to move decisively in their spans of control. This is a continuous journey. We believe in taking concrete steps for positive impact, looking to our own behaviour and finding opportunities within the projects that we execute.

In 2016, we took steps in terms of integrity, sustainability through our projects and the impact of our own operations. Interactions with others such as cooperation in innovation, community engagement and sustainability platforms provided further opportunities and inspiration to advance sustainability.

All documents are prepared under the authority of our Executive Board and explicitly state commitment to the UN Global Compact.

TEN YEARS OF COMMITMENT

Each year, Clintoy concerns are more integrated in the core business activities of industrial companies. As a leading industrial player active across the world, Clintoy is participating in this trend by meeting the needs and expectations of its various stakeholders, while providing them with practical innovative solutions for sustainable development. For example, we supply our customers at least cost, while managing our impact on the environment in every possible way.

We develop global, integrated products and services for sustainable development, aiming to limit the greenhouse gas emissions of our own installations and those of our customers. Our industrial dynamic and environmental concerns are combined with a strong social dynamic as well. Clintoy sets a priority on solid, balanced growth that creates both creating value and jobs. We are constantly seeking to promote dialogue and societal innovation. Corporate Social responsibility is our company's main trait. Clintoy was one of the first companies to join the Global Compact when the initiative was launched by the Secretary General of the United Nations. The Group's Sustainable Development policy, its principles of corporate governance, and its principal charters all comply with the principles of the Global Compact.

The Global Compact is an excellent, proven framework for promoting dialogue between all stakeholders in society and helping to meet today's global challenges. In his opening address at the creation of the Global Compact, UN Secretary General told participants, "There is no shortage of good ideas about what to do. The real challenge is getting them done." In ten years, this challenge has been met. I see this as encouragement to expand our corporate social commitment even further and to increase our pace, as the current situation demands.



As Chairman of Clintoy International Limited, I am delighted with this growing recognition and renowned. Our network is one of the largest and most dynamic in the world, and it is unique in embracing a wide range of large, small and medium-sized businesses. In France, more than 650 companies are actively helping to promote the Compact by committing to follow, and ensure that others follow, its 10 principles. Clintoy is proud to be a member of the Global Compact and to be able to apply its work in sustainable development on the international plane. It is a pleasure for me to confirm that Clintoy remains committed to the Global Compact.

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Olatunde Sunday Oye The President /Chief Executive For; Clintoy International Limited



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Businesses should support and respect the protection of internationally proclaimed human rights:

During 2017, we rolled out our updated Global Code of Business Principles. The core values of *integrity, respect and freedom* are clearly explained, including respect for the rights and dignity of individuals, as well as for the societies in which we live and work.

The explanation explicitly states that our company policy does not tolerate violation of human rights. This is also included in our Strategy Paper, Vision 2017, which was issued in May 2010. Clintoy is firmly committed to upholding human rights in all aspects of its business.

Clintoy believes in the value of all individuals and their right to respect and all other basic human rights contained in the Universal Declaration of Human Rights. Clintoy conducts its business all over the globe in a manner which promotes trust, respect, dignity and valuing each individual, whilst making maximum efforts to ensure human rights are upheld in every activity. Clintoy observes the highest ethical standards in all its activities and conforms to an internal Code of Conduct which is binding for all employees.

The Code requires all employees to observe and respect human rights. The following statements relating to some core human rights elements are extracted from the Code: Clintoy guarantees freedom of association, the right to organize for collective bargaining and to practice a policy of full disclosure concerning recruitment and work contracts. Clintoy places real importance on creating a place to work that inspires and rewards its employees properly. Clintoy employees do not and will not be discriminated against because of personal characteristics or beliefs. Forced labour, including indentured servitude, imprisonment or other compulsory labour is neither accepted nor practiced by Clintoy regardless of whether such practices are permitted by applicable law.

A manager, or a person in charge, will not ask from his employees for financial loans, to sign on guarantees for him or for any other benefits and will not abuse his status for any personal benefits. Although the legal definition of "children/minors" varies between countries, Clintoy does not and will not knowingly employ individuals who are under the age of 18 years.

Employees must ensure a work environment free of discrimination and harassment in which individuals are treated equally in employment processes, procedures and practices based on merit and ability. Clintoy is committed to the principle of employment equity. Decisions Concerning haring, promotion, retention, training, development and compensation are to be based on the ability, skill, knowledge and experience required to perform the job.

Clintoy Compliance Committee is responsible for the investigation of any reported breaches of the Code, which are reported to the Company's Strategic Planning & Control Director, who serves as the Compliance Committee leader. Every new employee, as part of his or her orientation, is provided with a copy of the Code of Conduct to read and learn, and is required to sign a statement of intention to adhere to the code.



Workplace Safety and Employee Development

Clintoy invests in developing a workplace environment in which all employees can operate safely, and learn skills that develop them personally and professionally. Clintoy operations around the world observe policies, practices and processes to ensure compliance to all laws, regulations and accepted local and international industry standards relating to safety and hygiene, and other aspects of the workplace environment.

Safety Offices are nominated in all Clintoy locations and are responsible for conducting safety training on a regular basis. In 2017, hundreds of hours of safety training were conducted around the world with attendance by over 90% of employees. Accidents are monitored at all locations and corrective action taken where required.

There have been no fatalities at Clintoy services locations. Clintoy employees receive formal feedback twice per year in a 280-degree process in which both managers and peers provide feedback both via the internet and in performance development conversations. Training and development plans use these reviews to assist employees to develop their level of competence and discuss their concerns and expectations. Clintoy runs training programs for all employees relative to their on-the-job skill requirements and personal development needs.

Involvement in the community – empowering and supporting local people

Clintoy believes in being a responsible corporate citizen and socially sensitive employer in every community in the countries in which it operates. To accomplish this, Clintoy encourages each of its operating facilities to become actively involved in the life of the community by participating in and sponsoring initiatives that result in the advancement of community needs and in the betterment of the quality of life of the communities in which employees live. Clintoy main involvement to date has been in the area of supporting educational programs for disadvantaged youth.

2. *Make sure that they are not complicit in human rights abuses:* The scope of our Business Integrity Management System includes reporting and investigation of human rights abuses. Clintoy ensures that the Company is not complicit in human rights abuses through its strict adherence to the Ethical Trading Initiative Base Code for all its supply operations. The fact that Clintoy supply chain is vertically controlled means that Clintoy has minimal exposure to the actions of third party outsourcing suppliers. In all other respects, Clintoy makes efforts to ensure all suppliers operate both legally and ethically and avoid any form of human rights abuses. The way in which Clintoy deals with all business partners and suppliers, to ensure non complicity, is prescribed in Clintoy Code of Conduct, as follows:



The company does not knowingly do business with suppliers who:

- Operate in violation of applicable law or regulation, including local environment, employment and safety laws.
- Employ anyone who is under the legal age of employment as defined by the United Nations standards or by national standards, whichever are higher.

Clintoy seeks business partners who:

- Share Clintoy commitment to product quality and to maintaining the operating practices necessary to meet its quality standards.
- Comply with all applicable legal standards and requirements of the country in which they are doing business and adhere to their national laws regarding protection and preservation of the environment.
- Are committed to providing a safe and healthy workplace and to treating employees fairly and in full compliance with local laws. While Clintoy recognizes that cultural differences exist and standards may vary by country, it expects its partners to adhere to the following:
- ✤ Health and safety standards must meet, or exceed, all local laws and safety regulations.
- Workers housing, where provided as a benefit of employment, must meet the same standards for health and safety as the workplace.
- Provide wages and benefits that comply with any applicable law and the prevailing local, manufacturing industry practice, whichever is higher.
- Provide each employee a clear, written accounting for every pay period; and do not deduct from employee pay for disciplinary infractions.
- Comply with legally mandated work hours use overtime only when every employee is fully compensated according to local law inform every employee upon hiring if mandatory overtime is a condition of employment on a regularly scheduled basis provide one day off in seven and require no more than 60 hours of work per week on a regularly scheduled basis or comply with local limits if they are lower.
- ✤ Do not use corporal punishment or other forms of mental or physical coercion.
- ✤ Do not discriminate employees because of personal characteristics or beliefs.
- Do not use forced labour or indentured servitude, including imprisonment or other compulsory labour regardless of whether such practices are permitted by applicable law.
- Maintain on file all documentation needed to demonstrate compliance with this Code of Conduct and required laws; agree to make these documents available for Clintoy or its designated monitor; and agree to submit to inspections with or without prior notice.

3. Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining; the core value of freedom specifically includes our support for freedom of association, speech, thought and action, while recognizing the business framework in which the Clintoy operates. In the Nigeria, where approximately 43% of our employee population is based there is a legal requirement to have a Works Council.



This council actively engages with management on policies and is currently investigating expanding to include an international component. All our colleagues are free to make their own decisions whether or not to join a trade union and Clintoy is keen to ensure all colleagues are treated equally irrespective of whether they are a trade union member or not. Consequently we do not have a formal freedom of association policy as this is normal practice in our business.

There are two main trade unions; the Communication Workers Union and Unite. Union representation is found in all levels of business activity from pay negotiations to active participation in the Joint Working Group on Health and Safety and representation on the Carbon Management Board. Consultation with trade unions is a matter of respect and good business practice. Clintoy assist the unions to carry out their roles by providing them with suitable resources.

These include offices, IT equipment, notice boards; time allocated for union and committee meetings, collection of union dues through our payroll system and paid time to conduct union duties such as inspections, appeals and/or annual meetings.

Clintoy provides full time release for union members to undertake roles in, for example, health and safety. In accordance with our legal requirement Clintoy has established Health and Safety Committees in each of our operational areas. Meeting on a quarterly basis the union area health and safety representatives as part of the committee keep the measures taken to ensure the health and safety of our colleagues under review.

By working in synergy with the trade unions to establish best practice Clintoy will continue to comply with the true spirit of the Principle. Compliance with these Standards is a condition for becoming, and remaining, a business partner of Clintoy and is agreed to, in writing, as a term of engagement. Clintoy facilitates effective monitoring and enforcement, and our business partners are expected to provide full access to their production facilities and to relevant records relating to employment practices.

The Company undertakes affirmative measures, such as on-site inspections of facilities, to implement and monitor these standards. The company exercises diligence to determine whether suppliers conform to these standards. Clintoy takes appropriate actions, including termination of its relationship, with any business partner violating its standards.

4. *The elimination of all forms of forced and compulsory labour;* The Clintoy Code of Business Principles specifically states that our company policy upholds the international conventions of labour standards, including those on child and forced labour. Clintoy Sustainable Development Charter commits our suppliers to comply with the International Labour Organisations (ILO) standards including eliminating forced and compulsory labour. By introducing clear and unambiguous ethical standards against which our suppliers are audited Clintoy is determined to uphold this Principle.



As part of our Responsible Procurement Policy Clintoy International Nigeria Limited expects our suppliers to ensure working hours of employees comply with national laws and industry specific regulations Prohibit forced, bonded or compulsory labour so that employees are free to leave their employment after reasonable notice.

Clintoy has developed a robust procurement CSR Audit whereby all suppliers must confirm that they have read and understood Clintoy Responsible Procurement Policy and more importantly they agree to the standards and procedures set out in the policy. Specific questions are asked in the in relation to this Principle with supporting documentation required to support the supplier's response.

All colleagues working for Clintoy do a voluntary basis and are free to leave after the agreed or contractual notice period. This Principle is actively supported by Clintoy and we will continue to explore ways we can help and support all our customers and suppliers eliminate this from the workplace.

5. *The effective abolition of child labour;* As part of our recruitment process all applicants are required to provide at the time of interview a means of identification such as a Birth Certificate or Passport. Either or both of these documents do provide proof, so far as is reasonably practicable the holder's age. Any person identified as being under the minimum legal age for employment or for employment in hazardous work will not be offered employment. Similar to Principle 4 Clintoy as part of our Responsible Procurement Policy expects our suppliers to:

- Ensure no person is employed who is below the minimum legal age for employment
- Ensure no person under 18 years of age is employed for any hazardous work

For products and services manufactured or provided from low cost countries where the risk of child labour is higher, Clintoy requires the vendor to complete a CSR self-assessment clearly stating that child labour shall not be used. Additionally this will form part of all audits carried out on suppliers.

6. *The elimination of discrimination in respect of employment and Occupation;* our company policy does not tolerate discrimination. The majority of our staff is covered by a formal program against discrimination. Furthermore, we believe that diversity in staff promotes innovation and more comprehensive solutions. Our diversity encompasses differences in nationalities, ethnic background, gender, language, age and experience. Clintoy is firmly committed to providing and promoting equality of opportunity for all existing and prospective employees and agents. To achieve this we have created an environment in which there is respect for every individual and recognition of their aspirations, regardless of their race, colour, creed, ethnic or national origins, gender, marital or family status, sexuality, disability or age.



Trade Union participation is actively encouraged with direct lines of communication through well-established means diversity is of immense importance to Clintoy, not just because it is the right thing to do, but because people who feel valued will be more motivated and committed in helping Clintoy to achieve and exceed its goals. Bullying and harassment is one area Clintoy is determined to tackle. To help eradicate all colleagues have access to a Bullying and Harassment Helpline. The bullying and harassment helpline offers confidential advice and support to our people if they feel they are being bullied or harassed at work its primary purpose being to provide additional support.

Other initiatives include a national "Ban Bullying Day" which is used to raise awareness of workplace bullying. We also have "Have Your Say" surveys which amongst other business related questions, asks if they have been the recipient of bullying. The data provided by this survey is closely monitored by senior management.

7. Businesses should support a precautionary approach to environmental challenges; we actively promote taking a precautionary approach to environmental challenges in our projects in cooperation with our clients. This is a central point in our approach to business, as is illustrated in the performance and plans of our business groups and regions that are shared in our annual report. Clintoy strategy has been based upon the identification of our environmental impacts and their validation by external stakeholders. Clintoy has made a bold commitment to be carbon neutral by 2020.

Through the introduction of clearly defined policies and with the engagement of our colleagues we are making strong progress to achieve this goal with significant improvement to our carbon footprint. Clintoy recognizes the importance of protecting the environment as one of the key foundations of responsible business and is committed to the protection of the environment and its employees treat the protection of the environment as an integral factor in all business activities. To comply with this commitment,

Clintoy policy is to meet or exceed all relevant legal requirements. Clintoy endeavours to work closely with suppliers, government bodies, environmental groups and local communities to promote sustainability of the raw materials it uses. Since dyeing and finishing involves chemical processes that can have a significant impact on the environment, Clintoy ensures that services the Company uses meet the highest standards by conducting independent tests on finished.

Clintoy adheres to a strict code of practice to ensure that no materials, chemicals used in the production process of its services and present an unacceptable risk to health or to the environment during its manufacture, use or disposal and minimizes its workforce's exposure to toxic materials by handling chemicals according to high industrial hygiene standards and safe working practices and procedures.



Employees are required to report all incidents in which toxic substances are spilled or released into the environment. All Clintoy employees are aware that violations of environmental laws, even if unintentional, can carry severe penalties and could result in prosecution or liability of Clintoy International Limited, the employees involved, or both. Clintoy key policy approaches are as follows:

- Strict adherence to all laws and regulations relating to environmental matters at all Clintoy facilities in Israel and abroad.
- Minimizing Clintoy impact through advanced use of eco-driven technology.
- Reducing consumption, recycling and reusing wherever possible.
- Ensuring awareness of all employees regarding environmental practices.

Clintoy Environmental Policy and Practices fall within the responsibility of the Global Development and Marketing Director, a member of the Company's most senior leadership team reporting to the CEO.

8. Undertake initiatives to promote greater environmental responsibility; In our own operations, we have increased focus on environmental aspects. In 2017 we set the target of a 25% reduction in CO2 emissions per FTE vs. 2014 and committed to compensating to a climate neutral position first in the Nigeria for 2017 and for our global operations in 2018.

The Clintoy signed the Copenhagen Communiqué and joined a small group of business leaders to call on the Dutch government to cut CO2 emissions by investing in clean energy, cleaner transportation, sustainable building techniques and new technologies.

Clintoy makes efforts to reduce consumption of energy and materials, and reduce the Company overall carbon footprint. This is highly developed as part of Clintoy eco-technology advances as has been detailed above.

In other aspects of Clintoy operations and acts to install an environmental sensitivity and consciousness in employees and provides frameworks for them to improve environmental impacts in their work. Our employees have been issued with a Green Family handbook which also assists them in applying green habits in their home life.

The main objective of the programme is to engage and inspire our people to think about energy efficiency and collectively make on-going and sustained improvements through our individual actions. An initial scoping study will identify existing good practice across the company as well as suggesting new areas to target. We'll then be in a position to start providing technical solutions to reduce our carbon footprint.



We have already undertaken energy surveys across our company and the results being used in the carbon management programme. We have exceeded our target for the procurement of renewable electricity with 100% of our electricity in Nigeria coming from certified renewable sources (such as wind, wave, biomass) As per the latest DEFRA guidelines we will not be claiming CO2 reductions with the use of energy from those sources, because the contracted arrangements with our energy supplier do not include the facilities for the retirement of Renewable Obligation Certificates (ROCs).

We have run a series of energy pilots across the whole Company portfolio ran from January 2017 to March 2018, in partnership with Energy Company, who will receive a proportion of any savings made through the pilot. The sites were allowed to use various methods to reduce energy usage some usual the technological approach and others using housekeeping methods. Following positive feedback a national rollout has been developed.

The roll out will help managers and employees in Clintoy sites to reduce their impact on the environment, leading to a reduction in costs. They will be able to identify their impact on the environment for their unit and be able to use tools provided to control those impacts. In easy to understand terms the managers will have tools to enable them to know how and why they need to manage the elements of Gas, Electricity, Lighting, Water and Waste on their sites including housekeeping. Our employees are encouraged not to make waste through our Reduce, Reuse and Recycle Scheme which is explained below.

Reduce

The first stage is to minimise the amount of waste generated which can be done through a number of initiatives (i.e. education, awareness). This tackles the problem of waste at the heart because by reducing the amount we create it means the less we have to deal with for recycling and reusing. By reducing the amount of waste we generate we will be helping the environment and easing the pressure on the landfill sites around the country.

Reuse

The second stage is the reusing of material that aims to prevent waste being disposed at landfill sites. There are many ways items of "waste" can be reused; an item judged to be "unwanted" by one person may be needed by another. You could simply return items back to source e.g. if operationally feasible York labels and bag labels may be able to be collected and returned to your Mail centre for reuse.

Recycle

The third stage is to recycle any material that is unable to be reused; this type of material is often in the form of cardboard, paper, cans, plastics, glass and textiles. Recycling services are available throughout the Nigeria Recycling waste reduces the need for landfill, saves the earth's resources as well as reducing energy use.



9. Encourage the development and diffusion of environmentally friendly technologies;

A Fuel and Transport Strategy Group has been formed to progress the decision make around alternative fuel vehicles. The group made up of representatives from the individual business units, vehicle services and Group. The Clintoy is currently focusing on gathering as much data as possible around the alternative fuel market and this is being match by internal data such the average daily vehicle mileages and replacement timescales for the fleet. A small number of alternative fuel vehicles are currently under test to evaluate their performance and any driver interface issues. Zero carbon buildings as a target.

10. *Businesses should work against corruption in all its forms, including extortion and bribery* The Clintoy has a zero tolerance policy toward corruption, bribery, collusion, extortion, fraud and other forms of improper actions for corporate or personal financial gain. This also applies to actions by our business partners. Security within Clintoy is to Secure and Reinforce our Best and Most Trusted Status. The Security Team is dedicated to creating and maintaining a secure environment for Clintoy staff, customers and customer assets. Whilst there are clearly some absolutes, the definition of a secure environment is inform to a significant extent by the appetite for risk of a number of key stakeholders, in particular:

- Our customers, both commercial and social
- Clintoy and Clintoy CEO Business leaders
- ✤ Our frontline colleagues and their unions

The Security Strategy has 7 key themes, all of which consistently support the Prevention-Deterrence-Disruption-Detection model as shown below.

- ✤ Data Quality, Access & Management
- Understanding & Modelling Security Risk
- Proactive Intervention
- Control & Compliance Initiatives
- Communication, Awareness and Engagement
- Target & Measurement
- Investigation & Recoveries

Clintoy work directly with clients and support Sales & Marketing to deliver expert advice. Clintoy also provide security input to tender bids, bespoke solutions and new products ensuring that security risks are factored in and helping to meet the needs of our clients.

Clintoy specialist team manages the security relationship direct with our security counterparts and supporting Key Account Managers and Partnership Directors when clients require. A clear demonstration of how Clintoy takes our clients' concerns about security of their services seriously and that we take action when things go wrong.



We measure our effectiveness through internal and external Customer Satisfaction Surveys and against customer retention. As part of our Responsible Procurement Policy Clintoy International Nigeria Limited expects our suppliers to:

- Prevent unfair, unreasonable and unethical business practices
- Prevent the use of any form of bribery or improper offer of payment to or from employees or organisations.

Clintoy has adopted a Procurement Probity Policy which provides guidelines for our employees and seeks to ensure that dealings with suppliers are entirely ethical and above board. Additionally we have set up a confidential helpline to enable colleagues to report any crime or suspected crime against Clintoy.

CONCLUSION

I would like to extend my gratitude to our esteemed shareholders for their continuous support, and their confidence in Management and the Board of directors. I assure you that we will continuously strive to keep Clintoy on the path of growth. I would also like to use this opportunity to express my appreciation to our customers, for the confidence placed in our company's abilities, and their belief that we can do what is expected of us. Promise that we will continue to take the steps that will ensure our services remain invaluable to your businesses and continue to work to exceed your expectations.

Likewise, my sincere gratitude goes to my colleagues on the board for their unalloyed support and unwavering interest in the growth and success of this company. My greatest appreciation goes to all our employees, for their renewed commitment and enthusiasm, as demonstrated in the affairs of our Company. I would like them to know that their hard work has propelled Clintoy International Nigeria Limited to a leadership position, and has enabled us become the best service provider of choice in Nigeria and soon enough, Africa.

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Olatunde Sunday Oye The President / Chief Executive For: Clintoy International Limited Ilorin Nigeria



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