



Nicole T. Lee
Senior Manager
Corporate and Community Affairs

March 9, 2018

To our stakeholders:

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (COP) that comprises of a CEO statement of continued support for the UN Global Compact, a description of practical actions with regard to the main issue areas of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We want to align our internal reporting cycle with the COP deadline. We hereby request our COP deadline to be adjusted to June 11, 2018.

Sincerely yours,

A handwritten signature in black ink, appearing to be "Nicole T. Lee", written in a cursive style.