

KLR INDUSTRIES LTD Authorised East & Central Africa Partner for KLR MATRIC DRILLERS LIMITED

©0725004503, 0721429778 @matricdrillers@gmail.com @P.O.Box 267, 00900 Kiambu

Kahawa House, 2nd Floor Biashara Street, Kiambu

Dear Stakeholders,

1st December 2017

We directors of Matric Drillers Limited recognizes the importance and it's a key requirements of communication in progress which is vital in maintaining the relationship. The annual report on our company progress and the CEO statement is important as it shows the company is willing to share it endeavors with its stakeholders and members of the UN Global Compact

We are late in submitting our COP due there is some vital information on the progress of our marketing and technical team which we have to compile in full so that we share.

We hereby request for an extension period in order to be able to post our COP. We intend to submit our COP on the website on 25th Feb 2018 that's when shall have compiled and share our efforts, progress and commitment which is line with implementation of the sustainable development goals.

Yours Sincerely,

John G Macharia Director