



4K Media Art Production

03rd January 2017

United Nations Global Compact
685 Third Avenue, FL 12
New York, NY 10017
United States of America

Sub: 'Grace Letter' - Request to extend deadline for submission of COP

Dear Sir,

This is to inform you that we are in the process of compiling a detailed **COP** in line with the summary of requirements and hence wish to request for an extension of the deadline for submission by 90 days.

Please be assured that we will be incorporating all necessary elements in our **COP** to meet with the set objectives and carry out our submission well within the extended 90-days' time-frame.

We appreciate your kind understanding and solicit your favourable response. Lastly, we reaffirm our commitment to the United Nations Global Compact and look forward to our continued cooperation.

Sincerely,

For **4K Media**

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