

# Communication on Progress

Period - 2015-2016

# Statement of continued support by the Chief Operational Officer

#### To our stakeholders

I am pleased to confirm that Borch Textile Group reaffirms its support of the Ten Principles of the United Nations Global Compact in the areas of Human Rights, Labour, Environment and Anti-Corruption.

In this annual Communication on Progress, we describe our actions to continually improve the integration of the Global Compact and its principles into our business strategy, culture and daily operations. We also commit to share this information with our stakeholders using our primary channels of communication.

Due to our company's rapid growth, it has become necessary to integrate and consolidate our CSR policies and procedures throughout our organisation. We are therefore in the process of establishing a share point environment through which management and employees will share knowledge and information about BTG's sustainability work.

In the coming year, we will continue to work with the Global Compact ten principles throughout our daily operations and the 12th UN sustainable development goal of responsible consumption and production.

Ulrich Mosegaard

**Chief Executive Officer** 

# **Human Rights and Labour**

Principle 1: Businesses should support and respect the protection of internationally proclaimed human rights

Principle 2: Make sure that they are not complicit in human rights abuses

Principle 3: Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining

Principle 4: The elimination of all forms of forced and compulsory labour

Principle 5: The effective abolition of child labour

Principle 6: The elimination of discrimination in respect of employment and occupation.

# **Policies and goals**

Our goal is to provide a pleasant work environment and proper work conditions, which take into account both the physical and psychological needs of our employees.

Borch Textile Group A/S (BTG) supports and respects the Universal Declaration of Human Rights and the ILO core conventions. Human rights abuses will not be tolerated and BTG will not engage in businesses with any stakeholders where human rights abuses occur.

BTG has a number of policies and procedures in place to ensure that all employees are treated fairly, with respect and according to the applicable laws covering our industry.

Regarding our supply chain, we engage in constructive dialogue and try to use our position to both influence and require that our suppliers comply with the articles in the UDHR and the ILO core conventions

We expect that our suppliers work with labour issues as specified in our code of conduct covering the principles above and consequently treat their employees with respect and dignity.

We expect as a minimum that the country's rules and legislation covering labour issues are upheld.

In the coming year, BTG will continue to work with human rights and labour issues.

#### **Assessment**

Assessment of our policies, procedures, working conditions and employee rights occur:

#### Internally

- Through the annual work environment evaluation (APV in Danish). This is both compulsory and a good tool that enables us to look at the work environment, the ergonomics and the psychological aspects associated to our daily operations
- Management meetings where policies, procedures, complaints are reviewed and action plans are formulated.
- The weekly meetings where workers rights is an open point on the agenda for all employees
- Through the use of external consultants.

#### Externally

 Through the BSCI system and the audits that we are members of and involve approximately a third of our suppliers

- Through regular visits to our suppliers facilities
- Through the BTG questionnaire regarding social and environmental aspects and compliance to both the country's laws and regulations as well as our stipulated requirements

#### **Implementation**

We carry out an annual APV (work environment evaluation) and are members of an employees association where we agree to a collective agreement.

BTG prepares an action plan and implements the actions that are based on employee input and the APV evaluation. BTG uses external consultants to provide assistance in assessing, developing and implementing planned actions.

All employees are issued with a contract of employment which clearly states the terms and conditions including salary rates and overtime arrangements.

All employees are furthermore issued with a company handbook and instruction manual which includes:

- Information on the company such as the company's philosophy, the company structure and what the company provides in terms of social activities and facilities.
- The company's standard terms of employment such as salary, sickness leave, holidays etc.
- The company's policies, rules and expectations regarding ethical and social issues such as, smoking, alcohol and mobbing policies etc.
- Work and machine instructions and education activities

Externally, we have established a responsible sourcing programme especially valid for suppliers based in "risk" countries. The programme includes both Borch's requirements, useful tools as well as a system for mapping the suppliers.

Suppliers are mapped and rated according to our classification table and new suppliers undergo our qualification procedure before business can commence.

# **Measurement of outcomes**

An external audit of the company pointed a few minor issues all of which have been taken care of.

The establishment and implementation of the BTG's values and work procedures. These are Focus, Quality, Trust and Relations and have been integrated through company workshops and group meetings.

BTG has an excellent reputation both within the industry, with customers and the local society.

BTG has not been subject to any investigations, legal cases or incidents involving Human Rights violations

As a minimum, BTG meets all National applicable labour laws and regulations in the countries of operation.

Necessary safety measures such as fire fighting equipment, first aid kits, machines safety instructions, ladders inspections are in place and fire drills, evacuation procedures, first aid training and so on, are conducted about once a year.

Training courses relating to personal and competence development are available for both men and women.

We have a flexible time system in place and payment for overtime is defined and applied according to the country's legislation.

The employees have access to fresh fruit, coffee/tea and breakfast on Fridays

Awareness about our CSR work has increased both amongst our employees as well as within our supply chain

Our suppliers have signed the BTG's legally binding trade agreement that includes compliance to the chemicals REACH and BTG's CSR requirements.

A large number of our suppliers are either BSCI members and or SA 8000.

All of our suppliers have read and signed our Code of Conduct that clearly specifies compliance with Global Compact ten principles.

#### **Environment**

Principle 7: Businesses should support a precautionary approach to environmental challenges

Principle 8: Undertake initiatives to promote greater environmental responsibility

Principle 9: Encourage the development and diffusion of environmentally friendly technologies

# **Policy and goals**

Our aim is to reduce environmental damage resulting from our operations. This includes our internal operations that are mainly administrative as well as our supply chain, which includes the production of raw materials, fabrics and garments.

Within the overall aim, BTG has defined specific areas that we are systematically working with. These areas include:

- Materials program: Tracking measuring and documenting the environmental impacts, supplier guidelines, chemical responsibility and impact reduction management and material selection and approval procedures
- Manufacturing: Manufacturing program, supplier guidance and continuous improvement, water use and waste water treatment
- Packaging: Program, including PRSL
- Transportation: Carrier selection, Optimisation and utilisation of transportation assets
- Use: Product care and repair service
- End of Use

# **Assessment and Implementation**

Internally, we are constantly monitoring the market for any new developments that may enhance our environmental performance in the areas of energy use, transport, waste optimisation and use and end of use of resources.

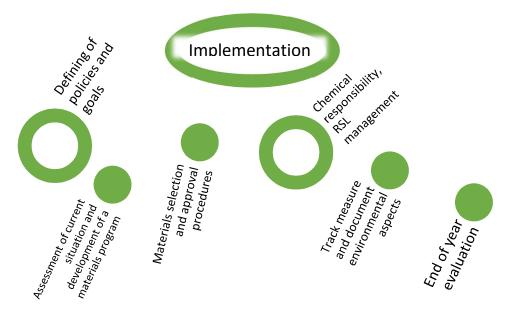
Regarding our suppliers, we use third party certifications such as Oekotex and the EU and Nordic Ecolabels as well as our questionnaire to assess the environmental performance.

This last reporting period, we have been focussing on the mapping of our suppliers to give us a clear picture of their environmental strengths and weaknesses. We have mapped eighty percent of our suppliers and we have gone into dialogue with most of these about various environmental issues such as use of third party certifications, clean water and so on.

As a minimum we expect that everyone involved directly or indirectly in our operations and supply chain comply with all National and regional environmental legislation of the country in question.

The diagram below is an example of the assessment and implementation process regarding a specific area

# Material use



# **Measurement of outcomes**

We have raised environmental awareness amongst our suppliers and our customers so that all of our suppliers are now supplying Oekotex products.

We are participating in an EU Ecolabel project that was initiated by the Danish Environmental Protection Agency.

All our suppliers have signed and committed to comply with our restricted chemicals programme

There have been no environmental breaches reported within both our operations or within our supply chain.

# **Anti-corruption**

Principle 10: Businesses should work against corruption in all its forms, including extortion and bribery and that we will not trade with companies that engage in corruption activities.

# **Policy and goals**

Our ant-corruption policy states clearly that corruption in all its forms including extortion and bribery is not tolerated.

# **Assessment and Implementation**

Our company and its affiliates are located in Scandinavia which is regarded as one of the least corrupted areas in the world, where corruption is forbidden and almost does not take place. We distance any use of bribery in all our relations to our suppliers and we try to influence our suppliers, that corruption is very wrong and that they should also refrain from using bribery in any situation what so ever. However we are aware of the demand for small facility payments in various countries due to cultural reasons. We have informed our suppliers that we consider this corruption, and preventing this is a key issue for our cooperation, which is why we might carry out unannounced inspections to disclose bribery if we have any such indications what so ever.

#### **Measurement of outcomes**

We have included an anti-bribery clause in our staff handbook that forbids all employees to receive any gifts or like from customers, suppliers or other company relations to a value of more than 50 dollars.

Until now we have never been involved in any legal cases regarding bribery and we are confident that we comply with all relevant legislation in Denmark regarding corruption and bribery. We have raised awareness about bribery and anti-corruption in our supply chain.

We have established a CSR program for suppliers in risk countries where 30% of our

We have established a CSR program for suppliers in risk countries where 30% of our production takes place. At the moment our production in risk countries are at A-rated suppliers only. 100% of our suppliers (in buying volume) have signed our Code of Conduct.

We will continue to encourage suppliers to organize local training within the areas of our Code of Conduct and to have external audit done. We have encouraged our suppliers to set up anonymous suggestion boxes in the factories, whereas the most important and biggest of our outsource partners already have done so.