

9 September 2016

**To our stakeholders**

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Engagement (COE) that comprises of a mayoral statement of continued support for the UN Global Compact, a description of practical actions in support of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We are late in creating, sharing and posting our COE report due to the unavailability of our Mayor to sign the statement on time.

We hereby ask for an extension period in order to be able to post a COE that describes our organization's efforts and progress in support of the UN Global Compact. Our COE will be posted on the UN Global Compact website by 9 December 2016 at the latest.

Sincerely yours,



**Grace Girardi**  
Program Manager – Environmental Services

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