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30<sup>th</sup> May 2016

Global Compact Office

United Nations

To our Stakeholders:

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (COP) that comprises of a CEO statement of continued support for the UN Global Compact, a description of practical actions with regard to the principles of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We are late in creating, sharing and posting our COP report due to the fact that we have a lot going on with the recertification and migration of ISO 9001:2008 to ISO 9001:2015 that is due this month of June 2016. We are also Integrating ISO 9001:2015 with both ISO 14001:2015 and OSHAS 18001:2007 to implement an Integrated Management System (IMS).

We hereby ask for an extension period in order to be able to post a COP that describes our company's efforts and progress to implement the principles of the UN Global Compact. Our new COP report will be posted on the UN Global Compact 31<sup>st</sup> July 2016 at the latest.

Sincerely yours,

Veronica Mwanzia

IMS Coordinator