## **REQUEST FOR GRACE PERIOD LETTER**

## **OPPORTUNITY 2 EXCEL**

## Hse No 100 Service, D.T.D Comm. 17 Lashibi, Tema – Ghana. Tel: 233-268128013, 233-234143095 E-mail: <u>opportunitytwoexcel@yahoo.com</u>,

25/11/2015

To our stakeholders:

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Engagement (COE) that comprises of a chief executive statement of continued support for the UN Global Compact, a description of practical actions in support of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We are late in creating, sharing and posting our COE report due to delay on our current unfinished project for 2015. The project is on progress. We hereby ask for an extension period in order to be able to post a COE that describes our organization's efforts and progress in support of the UN Global Compact. Our COE will be posted on the UN Global Compact website by 60 days at the latest.

Sincerely yours,

Mr. Nicodemus Nalerrow Atsu CEO