

ADJUSTMENT REQUEST SAMPLE



10-11-2015

To our stakeholders:

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (COP) that comprises of a CEO statement of continued support for the UN Global Compact, a description of practical actions with regard to the main issue areas of the un Global Compact, and a measurement of outcomes or expected outcomes.

We want to align our COP deadline with our internal reporting cycle. We hereby request our COP deadline to be adjusted to 30-06-2016.

Sincerely yours,

A handwritten signature in blue ink, appearing to read 'Joaquim Ruiz Bosch'.

Joaquim Ruiz Bosch

CEO