

30<sup>th</sup> October 2015

To our stakeholders:

We recognized that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (CoP), that comprises of a CEO statement of continued support for the UN Global Compact, a description of practical actions with regards to the principles of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We are late in creating, sharing and posting of our COP report due to the reason that we experienced a change in management recently and the new Executive Director was not made aware of the participation of the organization in the UN Global Compact and related requirements.

We hereby ask for an extension period in order to be able to post a COP that describe our organization's efforts and progress to implement the principles of the UN Global Compact. Our new COP report will be posted on the UN Global Compact website by 30<sup>th</sup> January 2016 at the latest.

Sincerely yours,



Mr Dang Thanh Long  
Executive Director  
Vietnam Green Building Council