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October 28, 2015

Dear Sir/Madam,

Re.: Extension of COP deadline

On behalf of my school, the Lee Kong Chian School of Business, I would like to request for an extension of the COP report submission deadline. A number of initiatives that are aligned with UN Global Compact principles are underway at our school and we would like more time to gather the relevant data for the report. An extension of 90 days will allow us to report more fully on these initiatives and would be very much appreciated. Our new COP report will be posted on the UN Global Compact website by January 28, 2016 at the latest.

We hope to get a favourable response from you. If further information about this request is needed, please feel free to contact me at michlee@smu.edu.sg.

Thank you.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Michelle', with a stylized flourish at the end.

Michelle Lee