

**Date: Oct, 18<sup>th</sup> 2015**

**H. E. Ban Ki-Moon**

**Secretary – General**

**United Nations**

**New York, NY 10017**

**USA**

بسم الله الرحمن الرحيم

Dear MR. Secretary- General

I am pleased to confirm that (Top Care) supported the ten principles of the Global Compact with respect to human rights, labours, environment and anti-corruption with this communication, we express our intent to advance these principles within our sphere of influence- we assure to you that we are committed to making the Global Compact and its principles part of the strategy, Culture, day- to-day operations of our company and to engaging in collaborative projects which advance the development goals. Top Care will make a clear statement of this commitment to our stakeholders and the general public. We recognize that a key requirement for participation in the Global Compact is the annual submission of a Communication on Progress (CoP) that describes our company's efforts to implement the ten principles we support public accountability and transparency and therefore commit to report on progress within one year of joining the Global Compact and annually therefore according to the Global Compact CoP policy.

Sincerely yours

**Mr. Saif Eldeen Mohamed Suleiman**

**General Manager**

Top Care for Cleaning

