



Tchibo GmbH | Überseering 18 | 22297 Hamburg | DE

Office of the Global Compact  
United Nations Headquarters  
New York City, New York

Hamburg, August 28, 2015

### **Tchibo GmbH Adjustment Request**

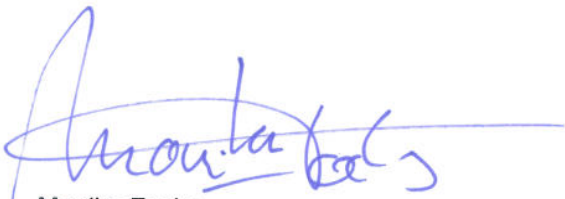
To our stakeholders:

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (COP) that comprises of a CEO statement of continued support for the UN Global Compact, a description of practical actions with regard to the principles of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We are late in creating, sharing and posting our COP report due to the demanding process of aligning the sustainability report with the recently issued GRI G4 Guidelines.

We hereby ask for an extension period in order to be able to post a COP that describes our company's efforts and progress to implement the principles of the UN Global Compact. Our new COP report will be posted on the UN Global Compact website by November 26, 2015 at the latest.

Sincerely yours,



Monika Focks  
Category Leader Corporate Responsibility