



***Rubycon***

# **CSR Report 2013**

Report target period Jan 2013 to Dec 2013  
Report publication date Apr 2014

**RUBYCON CORPORATION**

## **Rubycon Company Song**

Supervised by Hideo Tonouchi (Founder)

Lyrics by Sen Kinoshita

Composed by: Yoshihiro Nishimura

Arranged by: Akira Sakashita

1. Shinano surrounded by many mountains  
Senjo in the east, Komagatake in the west  
covered with virgin snow for thousands years  
tradition and enterprise, Oh! Rubycon  
strive together hand in hand
2. Water going away to the south  
eternal Milky Way in the center of the sky  
washing out rocks without standing still  
efforts and training, Oh! Rubycon  
study together hand in hand
3. Thousands of flowers on the ground  
brilliant Big Dipper in the sky  
swear to Home Town Ina  
faith and trust, Oh! Rubycon  
advance together hand in hand

## **Company Creed**

Let's be the No.1 in Japan in all aspects!

## **Employees' Motto**

### **5 Corporate Philosophies**

1. Be honest and faithful in daily living
2. Work and live properly
3. Be loving in all aspects
4. Self examine today's deeds and be grateful of no regrets
5. Believe in yourself and believe in hopes



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## The Ten Principles of the United Nations Global Compact

### «Human rights»

Principle 1 : Businesses should support and respect the protection of internationally proclaimed human rights; and

Principle 2 : make sure that they are not complicit in human rights abuses.

### «Labor»

Principle 3 : Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;

Principle 4 : the elimination of all forms of forced and compulsory labor;

Principle 5 : the effective abolition of child labor; and

Principle 6 : the elimination of discrimination in respect of employment and occupation.

### «Environment»

Principle 7 : Businesses should support a precautionary approach to environmental challenges;

Principle 8 : undertake initiatives to promote greater environmental responsibility; and

Principle 9 : encourage the development and diffusion of environmentally friendly technologies.

### «Anti-corruption»

Principle 10 : Businesses should work against corruption in all its forms, including extortion and bribery.



## Messages from the top of Company

In 2013, Rubycon Group as expanded its core business of electrolytic and film capacitors to develop new products and markets. We hope that our customers will be satisfied with our expanded product lineup which is the result of many years of research.

We are constantly striving to provide reliable products and exceed your expectation with our experience, technology, and quality and maintaining excellent relationships with our suppliers, business partners, and shareholders.

In 2014, we expect an even more radical change in our business environment than ever before. We will go back to our foundation spirit of Rubycon and continue to improve our customer satisfaction. Our company slogan " Be a Challenger!"

We have participated in the UN Global Compact in October of 2011 and declared support of 10 rules on "human rights", "labor", "the environment" and "corruption prevention." We are conscious of and promote Corporate Social Responsibility within our day to day activities.

We looking forward to your ongoing support.



A handwritten signature in black ink, appearing to read 'Shuichi Katsuyama'. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Shuichi Katsuyama President and C.O.O  
Rubycon Corporation

### The Ten Principles of the United Nations Global Compact

In October 2011, Rubycon Corporation expressed the support for the universal principles about Human Rights, Labour, Environment and Anti-corruption upheld by United Nations, and officially joined the UN Global Compact.

Rubycon Corporation contributes to society thru business activities, by supporting 10 principles of the UN Global Compact.



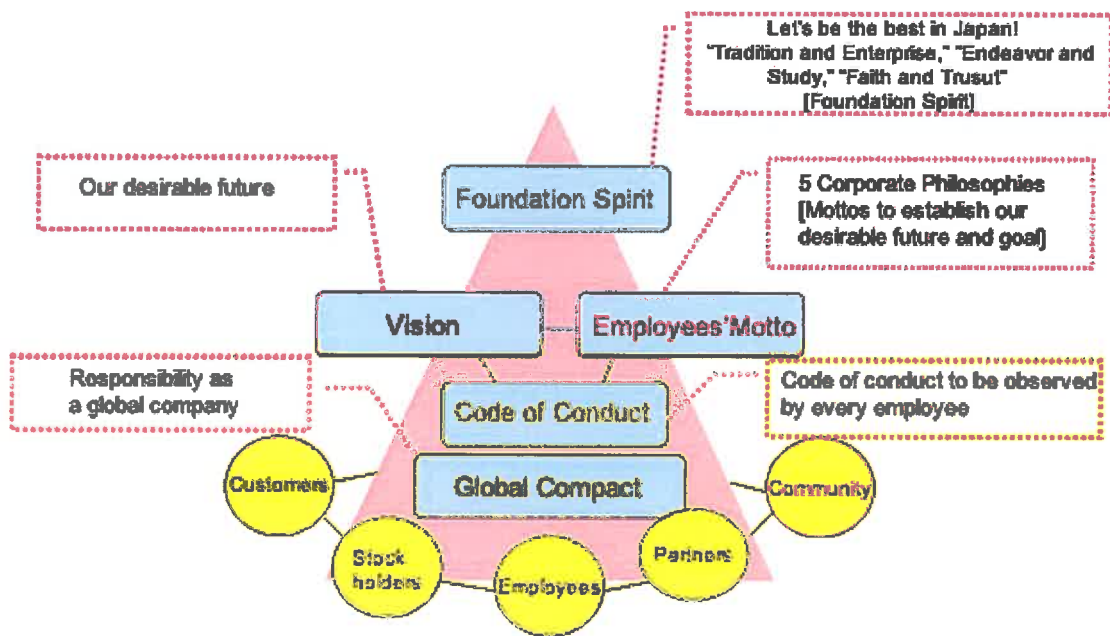
## Organization Governance

### CSR Policy

Rubycon's CSR System to accomplish corporate social responsibility is shown below.

Decision-making is performed referring to the vision, the employees motto and the Global Compact, on the basis of the foundation spirit.

All of these support us to remain a reliable company to stakeholders such as customers, partners, stockholders, employees and the community, and to drive steady CSR activities.



### Foundation Spirit

Our mission is to contribute to the society through manufacture. The word "all aspects" includes sales, profit and treatment of employees as well as quality.

The company song says to keep enterprising mind for considering things favorably and to work together for establishing brilliant tradition.

For the purpose, endeavor and study is essential. Faith is necessary to win trust. A company is built upon management-labor cooperation. A phrase of the company song says to advance with great hope.

The founder Hideo Tonouchi (the current chairman) established the company song in 1961 and the company creed in 1962. The times changed greatly since then. But Rubycon is going to open the way to the future with the mind to value others.



## **Rubycon Group Code of Conduct**

The purpose of Rubycon's Code of Conduct is to define business activities of our employees complying with laws and observing environmental responsibility and corporate ethics under a safe labor environment.

### **<< Human Rights and Labor >>**

1. No forced labor
2. No inhumane treatment
3. No child labor
4. No discrimination
5. Reasonable wage
6. Working hours
7. Right to organize of employees

### **<< Safety and Health >>**

1. Machine Safeguarding
2. Workplace safety
3. Workplace sanitation
4. Occupational injury and illness
5. Emergency preparedness
6. Physically demanding work
7. Facility safety and sanitation
8. Health of employees

### **<< Environment >>**

1. Product content restrictions
2. Chemical materials to be used in production process
3. Environmental management system
4. Minimal impact on environment (e.g. waste water, sludge, exhaust gas)
5. Environmental permits and administrative approval
6. Effective utilization of resources and energy (3R)
7. Reduction of greenhouse gas emission
8. Waste reduction
9. Disclosure of environmental preservation activities

### **<< Fair Trade and Ethics >>**

1. No corruption or bribery
2. No abuse of dominant bargaining position
3. No improper advantage
4. No anticompetitive act
5. Provision of accurate information on product and service
6. Respect to intellectual property
7. Appropriate export control
8. Disclosure of information
9. Prevention and early detection of irregularity
10. Prohibition of reprisal
11. Responsible mineral procurement

### **<< Quality and Safety >>**

1. Security of product safety
2. Quality management system

### **<< Information Security >>**

1. Safeguarding for threat to computer network
2. No leakage of personal information
3. No leakage of confidential information of customers and third parties

### **<< Social Action >>**

1. Contribution to society and community





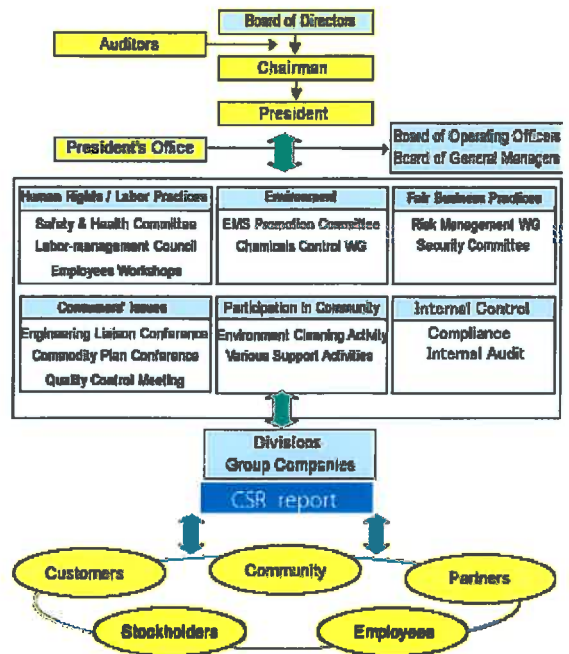
## CSR Promotion System

CSR activities are positioned as the business itself, and awareness of all employees to CSR is raised under instruction of the president.

held, and decisions are penetrated into the whole group including divisions and affiliated companies to share problems.

CSR management is promoted, emphasizing interaction with customers, partners, stockholders, employees and the community.

We are securing compliance under the spirit that a corporate is a public institution. We provide proper feedback of requests from stakeholders.



## CSR Plan in Rubycon



## Fair Business Practices

We, at Rubycon, are compliant regarding relevant statutes, internal regulations, social norms and ethics, and excluding relations with antisocial forces, so as to promote business activities through fair and good competition and to secure safe and ease of customers in consideration of views and positions of ordinary citizens.

### Compliance

We are observing all statutes relating to business (labor, environment, public welfare, trade, industry, commerce, national tax and civil affairs), and as well as conducting fair business and transactions.

On the basis of our internal regulations, we are developing such activities to our group companies through mutual improvement. We have published Rubycon Group Code of Conduct conforming to EICC (Electronic Industry Citizenship Coalition), and are providing it to all employees and group companies.

If any compliance violation is found, we will seek accurate facts to determine the cause followed by strict action to prevent recurrence.

### Internal Audit

We have a designated audit department under the president's direct supervision to audit fair and proper performance of internal activities in accordance with relevant statutes, operation policy and internal regulations. The department will further provide advice to improve and correct our business as well as the risks for compliance in organizational activities. This audit covers all organizations in each company group.

### Risk Management

In addition to Risk Management Activities conducted since 2012, we are strengthening internal systems and reviewing relevant internal regulation since inquiries from customers on code of conduct and ethical risk management are increasing.

We will also assess effectiveness of risk management regulation and disaster contingency plan as well as reviewing BCP (Business Continuity Plan) for disaster and unexpected contingency.

### Protection of Intellectual Properties (Measures against Counterfeit Products)

We, at Rubycon, have participated in the Project 3 of IIPPF (International Intellectual Property Protection Forum) for eradicating counterfeits, so as to address to counterfeit eradication activities cooperating with various entities and companies. We are providing counterfeit information on the website of "Cybernet for Counterfeit" (<https://gcnet-public.sharepoint.com/company/rubycon/>). We will proactively utilize this website to advance the activities.

### Protection and Control of Information

Misuse of information important to corporate management will have significant impact on relations of trust with partners and their management. We have established security policy and privacy policy recognizing importance of information assets. We give the first priority in risk management and BCP to the policies. We are protecting and controlling information assets through education of employees and various security measures and activities.





## Consumer Issues

### Rubycon products contribution to society

#### << Rubycon products contribute to society through power electronics technologies >>

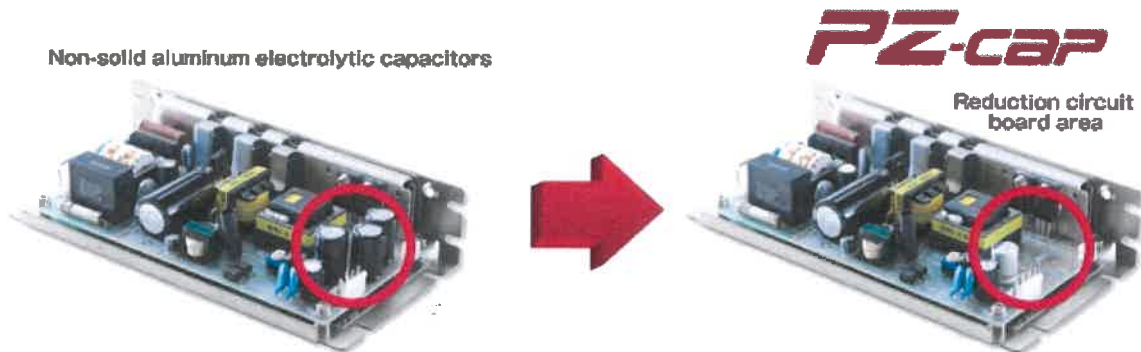
Urgent global themes such as energy issues are faced by societies. Core technologies to control energy with countermeasures to avoid escalation of global warming with power electronics are of primary importance. Rubycon is proposing capacitors to various power conversion devices to contribute higher efficiency, longer life and miniaturization.

#### << Conductive Polymer Aluminum Solid Electrolytic Capacitor >>

Conductive polymer aluminum solid electrolytic capacitors have a wider temperature range, are more compact, have lower ESR, and higher resistance to ripple current than other aluminum electrolytic capacitors. These features enable high-efficiency power supply design and can contribute to the reduced number of parts. The net result of this capacitor technology is energy savings improved efficiency.

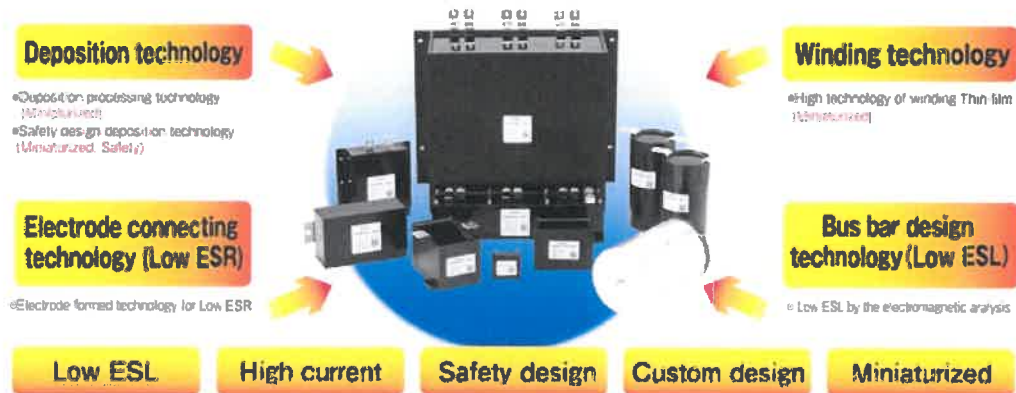


#### << Example of parts reduction with conductive polymer aluminum solid electrolytic capacitor >>



#### << Power Film Capacitor >>

Voltage and current of main circuits have been increased to improve efficiency in power electronics. Most notably, in applications such as solar/wind power and automotive. Demand of large film capacitors (referred to as power film capacitors) is increasing. We are addressing deposition technology and low ESL (inductance) designs to improve efficiency and improve miniaturization.



## << Screw Terminal Type Aluminum Electrolytic Capacitor >>

Screw Terminal Type Aluminum Electrolytic Capacitors are used for main circuit of power electronics together with power film capacitors.

We are downsizing dimensions and raising withstand voltage with our independent development of new electrolytes and adoption of high capacitance etched foil. Stud screw type capacitors have efficient heat radiation structure and high resistance to ripple current, so as to contribute to efficient packaging and downsizing of equipment. We are further addressing to develop new electrolyte and foil for higher voltage use, which is important to circuits for the next-generation power electronics semiconductor.



## << Electric Double Layer Capacitor >>

Electric double layer capacitors use "electric double layer" produced on the boundary between the electrode and electrolyte (as dielectric) for storing electric charges. This capacitor realizes quick charge-discharge cycles as well as long life since there aren't chemical reactions to store charges.

This capacitor is ideal for applications requiring momentary large current such as power assist and energy regeneration. If the capacitor is used as the main power for rechargeable equipment, maintenance is reduced.

### Applications

#### Power electronics

For Power-assist, Regenerative electric power and smoothing circuit of output.

⊗Vehicle ⊗UPS

#### Rapid charge/discharge

Rapid charge and discharge capability

⊗Toys driver by motors  
⊗Portable device

#### Natural energy generation

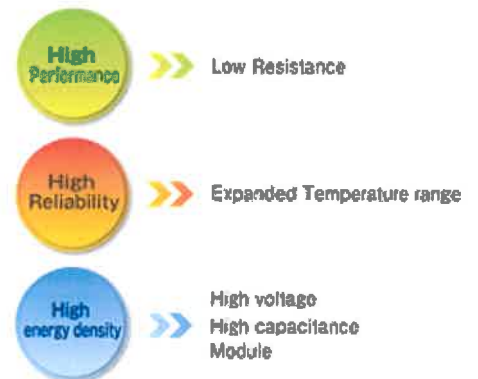
Power supply in combination with Solar Energy, Windmill energy, e.t.c.

⊗Street lights ⊗Traffic signs



A module of multiple capacitors as well as a single electric double layer capacitor will expand applications. Electric double layer capacitors can be useful for effective energy use.

#### Development trend of EDLC



### Security of Product Safety

We, at Rubycon, closely check compliance and non-use of banned substances in planning phase of product development, in order to secure product safety. We also describe safety instructions in our catalog and delivery specifications.

We perform reliability tests with various processes to secure safety of products to be manufactured.

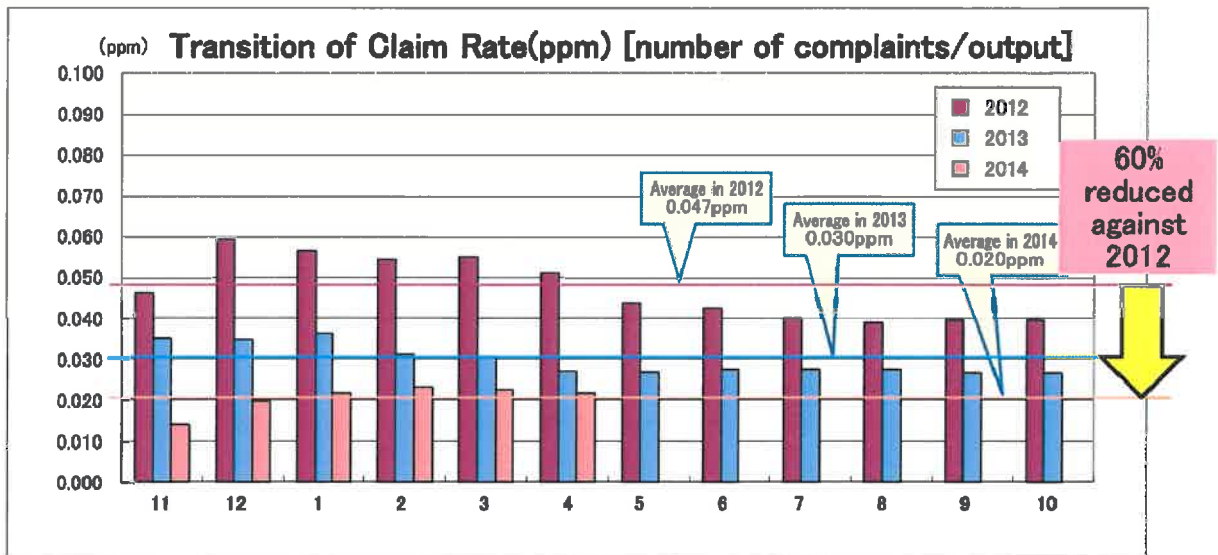
We conduct reliability tests in various phases, including process design phase to secure correct materials, specifications and production conditions. During the mass production phase we check reliability of all products through regular sampling, also during the product development and planning phases. Such tests include reliability and the general process is confirmed in addition to safety, so as to maintain the reliability of Rubycon products.

We are striving to supply safe and reliable products now and in the future.

### << COC: Claim 0 Campaign >>

We, at Rubycon, accept every complaint from customers with sincerity in order to improve customer satisfaction and quality related with product safety. We have started quality improvement activities as the manufacturer responsible for our products, so as to attain our goal "Claim 0."

We have started Claim 0 Campaign (COC) in May, 2012. In the result of the second year, the complaint rate (number of complaints/output) has been reduced by 60%. We are addressing to COC activities to attain "Claim 0."



\* ppm (Parts Per Million) denotes complaint rate.

### << Improvement of Customer Satisfaction >>

Rubycon has the quality policy of "manufacture to win customer satisfaction" that provides customers with relief and trust through 5 pillars of organizational power, cooperation power, analyzing ability, quality control ability, small group activities. We are addressing Customer Satisfaction through quality to contribute to the society and the future.

We conduct customer questionnaire every year including cost, delivery and service as well as quality, so as to improve customer satisfaction.



## Participation in Community

### Social Action Program

#### << Acceptance of Internship >>

In the view of social service and youth development, we accept the requests of internship for students of junior high-school, high-school and university, businesspeople and disabled people as much as possible. Such requests are increasing year after year, and we are going to accept to the utmost extent.

#### << Participation in Clean-up Activity around Tenryu River Area >>

We are participating in clean-up activities around Tenryu River Area (Tenryu River Environmental Picnic) every year to cooperate with community residents, as a part of Local Beautification Activity. The activities work as parent-child communication, as children of employees participate in them.



#### << Road Clean-up around Company >>

We perform road clean-up activity around our headquarters in time with monthly company clean-up activity, so as to cooperate with Local Beautification Activity.

#### << Promotion of local firefighting activities and Japanese Red Cross Service activities >>

We, at Rubycon, promote cooperation with and participation in community activities. Local firefighting activities and local Red Cross service activities are especially important for local active disaster prevention and local welfare. We treat absence due to participation in such activities as paid holidays.

#### << Participation in Ina-matsuri Festival >>

We participate in Ina-matsuri Festival every year with a dancing team.

The dancing team performs powerful dance in gratitude for the community, in order to encourage the festival.



#### <<Voices>>

##### Participation in Ina Matsuri Festival / Shiori Komatsu, Production Section 2



I participated in Rubycon Team for dancing for these two years. It was great at deepening exchanges with persons in other sections through exercises and with persons in local companies in the festival. I felt tight bond between peoples in the festival.

I'm going to participate in the festival from now on to further deepen exchanges with the community and advertise Rubycon to Ina City.





## Environmental Measures

### Reduction of Environmental Burden

#### << Power Saving and CO2 Emission Reduction >>

Rubycon has been designated as a specific proponent according to the Act on the Rational Use of Energy in 2010, and have been addressing Power Saving in Lighting, Air Conditioner, Compressor, and Measures for Production Facilities to annual energy saving rate more than 1%.



Running status of circulating roof spray system

#### << CO2 Reduction >>

Rubycon's goal is "Reduction of greenhouse gas over 5% by March, 2015 against 2009" as medium-term target.

CO2 emission in 2012 (April, 2012 - March, 2013) was 5,640t, which was 5.9% lower than the amount in 2009. Total emission is 2% lower than that in 2010.

We achieved size & weight reduction and performance improvement of our products through R&D to respond to customers requests. We continue further improvement in size reduction to reduce CO2 emission and contribute on energy conservation.

#### << Promotion of Recycling >>

Waste Plastics: We maintain 100% recycling of waste plastics.

Waste Products: We maintain 100% recycling of waste products.

Paper: We segregate paper from combustible waste to pass on 65% of combustibles to recycling.

Miscellaneous: We are addressing to recycling to establish Zero Waste Emission.

#### << PRTR (Pollutant Release and Transfer Register) >>

We prepare annual report according to the PRTR Act. The achievements in recent years are as follows:

2010: 76,375kg transferred

2011: 83,350kg transferred

2012: 247kg transferred (Some of the substances were excluded.)

2013: 430kg transferred



## Environment Clean-up Activity

We, at Rubycon, are operating research, development and production in natural blessings. As expressed with our environmental catchphrase "I preserve the environment," we are continually striving for cleaning of our premises preserving nature, in order to make visitors comfortable.

We have Environmental Preservation Section dedicated for daily premises maintenance, and all employees clean up the premises in the early morning every month.



### <<Voices>>

#### Participation in Environment Clean-up Activity / Hideyuki Miake, Sample Section

I felt improvement in my consciousness of 4S and consideration for the environment through monthly clean-up activity.

I am going to actively participate in the activity so as to clean up premises and surroundings of the company. It is great if people say it is a clean company.



## Green Procurement

We, at Rubycon, are purchasing materials, parts and components for Rubycon products from partners who are proactively reducing environmental burdens and addressing to reduce substances in the "Environmentally-controlled Substance List," and observing statutes and social norms of each country. We will continue such activities in the future.

### << Control of Banned and Hazard Substances >>

We have specified our "Banned and Abolished Substance List" for banned and hazard substances, and continually update it according to customers' requirements of green procurement including RoHS and REACH regulations, so as to reflect them to our commitment to such requirements.

We have a check system for RoHS regulated substances in material reception stage through regular XRF analysis for samples and inspection of high-precision analysis data.

We also have a material tracing system to prevent reception, incorporation and contamination of banned and abolished substances. In the system, barcode is used to identify all materials under cooperation of suppliers to establish material traceability, and we have a database to trace material information within 24 hours to prevent environmental defects from discharging.

We are continually striving for preserving the comfortable environment with the catchphrase "I preserve the globe."





## Human Rights

### Respect of Human Rights

Our employee regulations specify equal opportunity such that employees are not discriminated by their nationality, religion, sex or social position.

These regulations also specify strict compliance of "prohibition of forced labor", "prohibition of inhumane treatment", "prohibition of child labor", "restriction of dangerous and harmful work" and "restriction of dangerous and harmful work for pregnancies" as stipulated by law. We are further addressing "control of working hours" to prevent overwork.

We have also formally participated in UN Global Compact proposed by the UN in October, 2011, and put up our original poster in each of our departments including our group companies and overseas distributors in order to comply with the 10 rules.

We are thoroughly instructing the importance to respect and cooperate with each other for pursuing work through personnel training courses described below.

### Child-raising and Nursing Care

#### << Establishment of Child-raising and Nursing Vacation Regulation >>

We have "Child-raising and Nursing Vacation Regulation" complying with the Child Care and Family Care Leave Act. Many of our employees use child-raising vacation to return to work.

To support child-raising, employee raising a child up to the first grade of primary school can select working hours 2 hours shorter than regular at most.

#### << Establishment of Healthcare Vacation >>

Healthcare vacation system is our original one to accumulate annual paid holidays not used up to 10 days for a year with the retention of 2 years at most. This system helps need of long cure due to accident, injury or disease.

#### << Hourly Paid Holiday >>

We also have an hourly paid holiday system in which an employee can have hourly holiday up to 2 days in a year. It is useful for late attendance or early leaving due to going to a hospital for one's own or a family's sake.



**<< Acquisition of Kurumin Mark >>**

We have been addressing to the next-generation development support, and approved Kurumin Mark by Nagano Labor Bureau on August 29, 2008 according to the Act for Measures to Support the Development of the Next Generation.



**<< Mothers' Meeting >>**

We gather female employees in child-raising vacation and working raising children, so as to exchange child care information. It is a good opportunity to consult childcare problems.



**<<Voices>>**

**Participation in Mother Meeting**

It was helpful at knowing situation of nursery school and exchanging information.

It was great at talking with other mothers with child-raising.

Cakes were delicious.

I was surprised at many mothers were working for the company. I felt encouraged to know many working mothers.

I was refreshed. I expect the next meeting.

**Voices of mothers in the meeting**

The central text is surrounded by five speech bubbles. To the left of the top bubble is a yellow school bus with two children inside. To the right of the top bubble is a girl in a yellow dress holding three colorful balloons. To the right of the middle bubble is a slice of cake on a plate. The central text 'Voices of mothers in the meeting' is accompanied by a small illustration of a girl in a yellow dress holding balloons.

## Labor Practices

### Creation of Comfortable Workplace

#### << Safety and Health >>

Employees are company's resources. We wish them to be health and safe in work and to be happy. For the purpose, we are pursuing various activities as follows.

Health Patrol (Twice a year)	Young Drivers Club
Patrol of Health Representative (Weekly)	Disaster Drill
KYT Activity(Once a year)	Safety and Health Education

"Kiken Yochi Training" meaning the foreseeing danger situations training.

Hiyari-Hatto Proposal Activity (Once a year)  
Factory Environment Survey (Twice a year)  
Plant Environment Survey (Twice a year)  
VDT Environment Survey(Annual)  
Risk Assessment



#### << Address to Mental Healthcare >>

As described in the section of professional training, we provide mental healthcare training with external instructors.

We take appropriate actions for persons of mental disorder in cooperation of personnel section, company nurse and company doctor.

#### << Health Consultation >>

Company nurse picks up 3 to 4 persons every month from long-hour workers and employees with findings in medical check, to consult company doctor on monthly visit.

### Relation with Labor Union

#### << Labor-management Council >>

We have labor-management council with labor union of the company, for the common purpose of "development of company and happiness of employees." The council is held as appropriate including in "Spring Labor-management Negotiation" in every spring, to find resolution through discussion.

#### << Summer Festivals >>

We co-host summer festival together with the labor union, in the time of Ina-matsuri Festival in August. Section members sell Yakisoba noodle and shaved ice to employees. It is helpful to communication between employees.



#### << Rubycon Ball Games >>

We co-host ball games (softball and mallet golf) every year in September together with the labor union, for the purpose of friendship promotion. Group employees gather from all over Japan to enjoy the day. After the games, participants clean up the surrounding area to express appreciation of community residents.



Major Performances in 2013 and Goals and Plans in 2014

No.	Minor Items	Goal and Plan in 2013	Major Performances in 2013	Issue	Goal and Plan in 2014	
Corporate Governance	CSR Management	Support of 10 rules of UN Global Compact, and develop them to business activities	Submitted COP to the headquarters of UN Global Compact on July 23, 2013.	Top Message	Promote priority themes in the group	
	Interaction with Stakeholders		Declared support of 10 rules of UN Global Compact through the website of Rubycon.			
	Corporate Governance	Transparent management Exclusion of procurement of Conflict Minerals	Made out CSR Report 2013 and published Code of Conduct on our website. Published Conflict Minerals Procurement Policy on our website.	Corporate governance	Creation of CSR report and publication on our website	
Human Rights / Labor Practices	Respect of Human Rights / No Discrimination	Promotion of human rights enlightenment	Performed human rights education in fresh recruit training (Apr2) and fresh recruit follow-up training (November).	Respect of human rights and human resources development	Promotion and continuance of human rights enlightenment activity	
	Human Resources Development	Improvement of employee training	Performed Chinese courses (basic and application courses) and English courses (basic and advanced courses) once a week. Performed young employee training (4-50-year), Class 1 employees training (mid-level, 7-80-year), first grade supervisors training and first grade managers training over the year. Brought 5 employees into telephone manners contest, and one of them won the second place and another one won the outstanding performance award in the regional preliminaries.		Improvement and performance of training program	
	Support to Work Diversity	Continued employment according to motivation and ability of each retired employee	Continuance of extended employment system (master and adviser)	-	Continuance of extended employment system	
		Skill examination	Won the first place in Skill Contest in Nagano combined with Skill Examination in Nagano.	-	Promotion of multiskilling	
	Safety and Health of Employees	Measures for lifestyle diseases	Health consultation Held mental health-care course for over 70 persons (managers, chiefs and leaders) on October 8.	Creation of comfortable workplace	Continuance of measures for lifestyle diseases	
		Promotion of safety and health in workplace	Risk assessment (monthly review by safety and health committee) Safety and health patrol in the National Labor Health Week, indoor environment clean-up activity, fire drill, sheet-belt use rate survey (Oct. 1-)		Continuance of workplace safety and health activity	
		Activation of internal circles	Rubycon Baseball Team participated in the Central Japan Inter-city Baseball Tournament as the representative of Nagano Prefecture for the second consecutive year. (Nov. 9-12 in Aichi)	-		
		Support to childcare and nursing care	Enactment of childcare/nursing leave regulations Mother meeting Continued approval of Kurumin	Support to childcare and nursing care	Continuance of support to childcare and nursing care	
	Cooperation with Labor Union	Promotion of joint events with labor union	Participation of 60 persons in the Matsuri Festival (Aug. 4) as Rubycon Team	Social service activities	Social report	Continuing promotion of joint events with labor union
			Holding of Rubycon Summer Festival (Aug. 3) and Rubycon Engineering Summer Festival (Aug. 10) Rubycon Group Softball Tournament and Mallet Golf Tournament was cancelled due to rain weather, but lottery convention was held in the headquarters (participation of 200 employees including subsidiaries and sales offices, Oct. 18) Holding of labor-management council			
Environment	Environmental Management	Continuing approval and compliance of ISO14001	Maintenance all over the group	ISO14001 approval status	Maintenance all over the group	
	Environment-friendly Business Process	Management of banned substances and hazardous and toxic materials	Chemicals control WG (every 2 months) to penetrate instructions into the group Instruction of Green Procurement to suppliers	Green Procurement	Continuing management of banned substances and hazardous and toxic materials	
		Reduction of industrial waste and promotion of recycling	Attained 100% recycle of industrial waste D Attained 65.1% recycle of industrial waste A	Environmental burden reduction program	Reduction of industrial waste and promotion of recycling	
	Environment-compatible Products	Launch of compact and energy-saving products compatible with environment	Launch of wound-type conductive polymer aluminum solid electrolytic capacitor "P2-CAP" (26-63WVD0), Polymer multi-layer capacitor PMLCAP 2012size added.	Social service with products	Development of environment-friendly products	
Fair Business Practices	Risk Management	Risk reduction activities	Freshly started risk reduction activities on CSR items.	Fair business practices	Continuance of risk reduction activities	
	Fair Competitions and Trades	Compliance in transactions with suppliers	Published Code of Conduct Policy conforming to EICC.		Continuing compliance in transactions with suppliers	
	Information Protection and Control	Compliance in trading	Reviewed AEO Manual.		Continuing compliance in trading	
		Promotion of information security control (critical in risk management items)	Reviewed security control regulations and performed training and measures.		Continuing promotion of information security control	
Consumer Issues	Protection of Intellectual Properties	Promotion of brand protection and counterfeit measures	Participated in the Project 3 of IPPPF (International Intellectual Property Protection Forum), and started disclosure of counterfeit information to promote counterfeit eradication activities.		Continuing promotion of brand protection and counterfeit measures	
	Improvement of product quality/safety	Promotion of productivity improvement Rubycon Group	Invited local engineers (6 persons) in Rubycon Indonesia to the headquarters for desk and practical training.	-	Continuing promotion of productivity improvement in Rubycon Group	
	Product Accident/Failure Plan	Compliance with Consumer Products Safety Act	Held briefing for suppliers on chemicals control and material failure reduction activity. Started Claim 0 Campaign (COC). Participated in Useful Life Workshop held by a third party to prevent failures in product life.	Action plan for product accident/failure	Continuing compliance with Consumer Products Safety Act	
Participation in Community / Community Development	Improvement of Customer Satisfaction	Customer satisfaction survey	Conducted a questionnaire to major customers on quality, time of delivery, price and service. Improved full satisfaction level to 71% from 52% in the last year, while customer satisfaction level in quality was 91%.	Improvement in customer satisfaction	Continuance of customer satisfaction survey	
	Social Service Program	Promotion of social service in each location	Conducted cleaning within the premises and around the company every month, as a part of environmental clean-up activity. Continued public exhibition of Tonouchi Memorial Museum.	Environmental Clean-up Activity	Continuing promotion of social service activities in each location	
		Promotion of local fire fighting activity and Japanese Red Cross activity	Handled all of the activities as special paid holidays.	Social service		
	Acceptance of internship	Accepted 75 persons (including students, business people and handicapped) for Internship.				





## Summary

I really appreciate the persons who gave advices or opinions to us on the publication of Rubycon Group CSR Report 2013.

We believe that CSR Activities should be improved year by year. In 2013, we have specified our code of conduct and kept in mind that orderly acts of every Rubycon employee make a step to win trust of the society as well as customers and partners.

The slogan of Rubycon Group in this year is "Be a Challenger," which represents our mind to make a sincere effort to customers and partners and for co-existence with the society, with the foundation spirit but without conceit.

We are going to advance green procurement, believing that development of environment-friendly products and establishment of clean factory will contribute to the society.



Akira Nakayama, Executive Secretary

