

Dated: July 2, 2014

United Nations Global Compact  
Two United Nations Plaza  
New York, NY 10017  
USA

**Subject: UN Global Compact Communication on Progress - Grace Letter**

Dear Sir/Madam,

Greetings from Paharpur Business Centre!!!

Kindly be advised that Paharpur Business Centre's Communication on Progress (COP) is due on July 4, 2014.

Unfortunately, due to our ongoing work on our current Corporate Social Responsibility Report, we are unable to submit our COP by the due date.

In view of this we request you to grant us a week's grace period and we will ensure that our COP is uploaded on your website on or before July 11, 2014.

We hope you will consider our genuine request as we have never delayed the uploading of our COP till date.

We will appreciate your positive revert on the above matter and greatly value our relationship with UN Global Compact and assure you of our continued support.

We hope that our name will not figure in the defaulters list as you will update the necessary information.

We are also initiating Global Compact local office in India.

Looking forward to a prompt revert from your end.

Thanking you,

Sincerely



**Roopali Shahaney - Group General Manager**

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CC: Mr. Pooran Chandra Pandey – Executive Director, Global Compact Network India



Commitment to UN Global Compact & WEP