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To Whom it May Concern:

Please accept this letter as a formal request for an extension period for the Communication of Progress (COP) submission that would normally be due on 1<sup>st</sup> February 2011. At Belron® we recognise that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (COP) that comprises of a statement of continued support for the UN Global Compact, a description of practical actions with regard to the principles of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We are late in creating, sharing and posting our COP report because we are busy with the production and data-gathering of our first Corporate Responsibility report and we want the two to be aligned. Therefore we are developing them and plan to deliver them together the result of which has been to push out the COP timescales slightly.

We hereby ask for an extension period in order to be able to post a COP that describes our company's efforts and progress to implement the principles of the UN Global Compact. We are on plan for the delivery of our full report which means that our first COP report will be posted on the UN Global Compact website by March 1<sup>st</sup> 2011 at the latest.

Yours sincerely,

Harriet Kemp  
Head of Corporate Responsibility