

2009 aSSIST Corporation Sustainability Report

**Sustainability Management of
aSSIST Corporation**

aSSIST Corporation

2010. 10.

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00. Overview of the Report

This section covers an overview of aSSIST Corporation and its Sustainability Report.

- A Message from the Executive Directors
- aSSIST Corp.'s Vision and Value
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A Message from the Executive Directors

We are pleased to have this opportunity to pledge our commitment to aSSIST Corp.' sustainability management through this report.

Since its establishment on May, 2004, aSSIST Corp. has grown into a professional enterprise that provides Total Education Solution services for business education consulting.

Today, the most important factor for a company's growth and sustainability is cultivating its human resources. Therefore, in order to develop a more systematic training program for the next generation of company leaders and to promote company-wide growth, aSSIST Corp. will continually implement changes and work toward innovation. Furthermore, aSSIST Corp. will ensure its sustained viability through its commitment to social responsibility and aspire to become a company of the future.

aSSIST Corp. aims to achieve the following goals in order to systematically execute sustainable management:

First, to attain high competitiveness, aSSIST Corp. aims to develop its core competence and innovativeness, and grow into a company that contributes to society.

Second, aSSIST Corp. pledges its commitment to social responsibility and will strive to achieve maximum growth by promoting the mutual advancement of all parties concerned.

Third, aSSIST Corp. will strive to meet the global standard of transparency and integrity.

Fourth, aSSIST Corp. will actively work towards a people-oriented management style in order to raise the quality of life of the executives and staff members, and thereby create a desirable working environment.

aSSIST Corp. will strive to further its ethical, environmental, creative, and innovative efforts, as well as effectively execute sustainability management to become a trusted and respected company. Thank you.

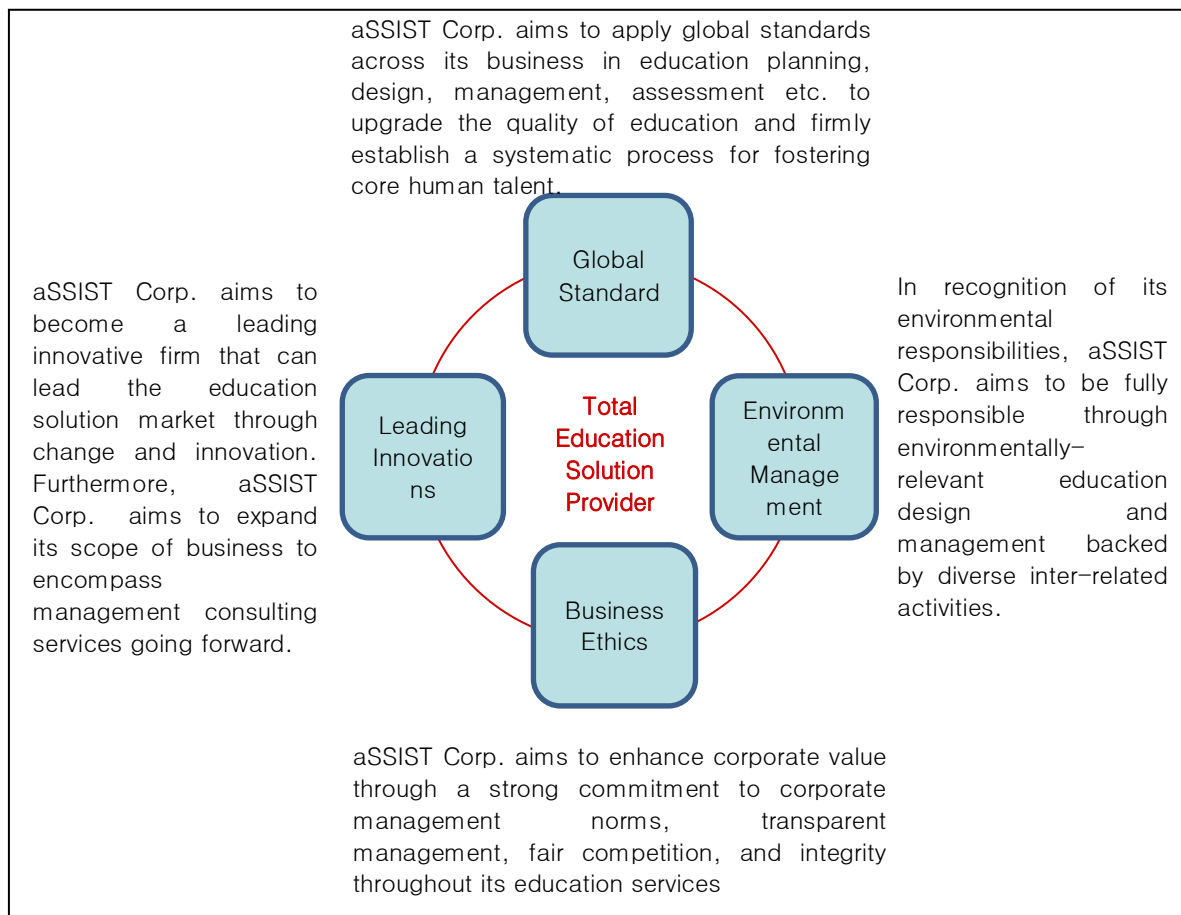
aSSIST Corporation
Co-Executive Director, Jae Heon Do
Co-Executive Director, Yoonjeong Goh

aSSIST Corp.'s Vision and Value

Since its establishment in 2004, aSSIST Corp. has been working hard under the overriding banner of sustainability management. To this day, the company remains committed, toward not only continued survival as a going-concern but also toward becoming a company that fulfills all corporate social responsibilities.

■ Vision

Offering a wide range of services from education program design, program management, and business management consulting, aSSIST Corp. aims to provide a comprehensive education that champions global standards, leading innovations, environmental management, and business ethics. aSSIST Corp. also intends to set the future standards of educational providers.



aSSIST Corp.'s Overview

Corporate Name	aSSIST Corporaion
Executive Directors	Jae Heon Do, Yoonjeong Goh
Date of Establishment	May 29, 2004
Objective	Educational Service and Consulting
Sales	KRW 7,245 million(2009)
Corporate Address	67-6 Daehyun-Dong, Seodaemun-Gu, Seoul, South Korea

■ aSSIST Corp.'s Corporate Image: CI

aSSIST Corp. obtained its name from the Korean pronunciation of the word “assist” in the realm of human support, as well as sustaining society and the environment. aSSIST Corp.'s image connotes its will to exist for clients and the world, which came about through public participation, as well as votes expressing the opinions of aSSIST Corp.'s entire management and staff.

aSSIST Corporation

Global Compact: Ten Principles to Practice

On January 8, 2008, aSSIST Corp. became the 94th organization in South Korea to join the UN Global Compact and is working to practice the 10 Global Compact principles.



Category	Principle	Practice
Human Rights	1. Businesses should support and respect the protection of internationally proclaimed human rights	Code of Conduct
	2. Make sure that they are not complicit in human rights abuses.	Code of Conduct
Labour	3. Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining	Arbeitsordnung
	4. The elimination of all forms of forced and compulsory labour	Arbeitsordnung
	5. The effective abolition of child labour	–
	6. The elimination of discrimination in respect of employment and occupation	Arbeitsordnung
Environment	7. Businesses should support a precautionary approach to environmental challenges	–
	8. Undertake initiatives to promote greater environmental responsibility	TAEAN Volunteer Activities
	9. Encourage the development and diffusion of environmentally friendly technologies	–
Anti-Corruption	10. Businesses should work against corruption in all its forms, including extortion and bribery	The Code of Gift Exchange

Corporate Governance

aSSIST Corporation is an affiliate organization of the Institute of Industrial Policy Studies (IPS) that was established on May 29, 2004 by Seoul Academy, Inc. as a major stakeholder. Built on a decade of expertise that began at IPS, aSSIST Corp. has seen continuous growth as a professional organization that provides Total Education Solution.

▪ Corporate Governance

aSSIST is a corporation consisting of 18 stakeholders and 4 board of directors, and adheres to the rights of stakeholders and board of directors as stated by commercial law. The 4-member Board of Directors is not influenced by the corporation's stakeholders and is run independently.

▪ Board of Directors' Actions

On June 1, 2010, executive directors Jae Heon Do and Yoonjeong Goh were named co-representatives of aSSIST Corporation by the Board of Directors. The co-representatives' wealth of knowledge and experience in business management is expected to contribute widely to the development of aSSIST Corp. The Board is composed of three executive directors and one auditor. This team is working toward enhancing the corporation's value and stakeholders' interests by gaining greater understanding and abundant experience.

Board Overview (June 2010)

Directors	Title
Yoonjeong Goh	Executive Director
Jae Heon Do	Executive Director
Eun Hee Kim	Director
Song Ja Kim	Auditor Kim Soo Hak Tax Accounting Office

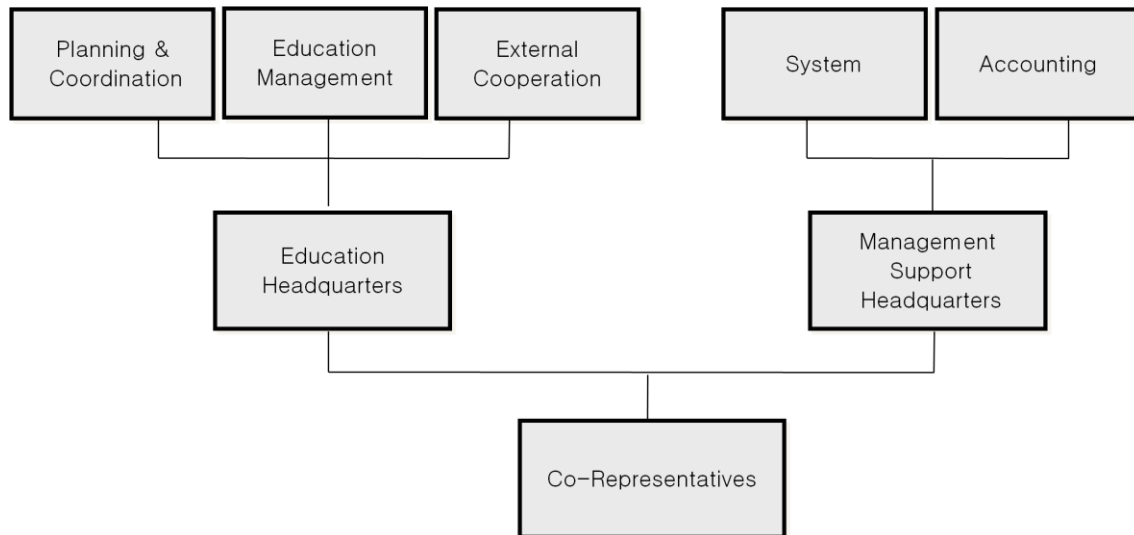
■ General Meeting of Stakeholders

The General Meeting of Stakeholders is divided into a provisional general meeting and a regular general meeting, both of which are held regularly.

General Meetings of Stakeholders History (May 2004 – October 2010)

Date	Subject
August 2004	Modification in Articles of Association: Company Name Change
March 2005	2004 Financial Statement Approval, Etc.
April 2005	Modification in Articles of Association: Business Objectives Added
August 2005	Modification in Articles of Association: Company Name Change
March 2006	2005 Financial Statements Approval, Etc.
January 2007	Installation Approval of Hwa Soon Hong as CEO
April 2007	2006 Financial Statement Approval
June 2007	Recapitalization, Etc.
March 2008	Non-cash Donation (Choonchun Campus) and 2007 Statement of Accounts Case
September 2008	Stock Issuance Case
March 2009	2008 Financial Statement Approval
March 2010	2009 Financial Statement Approval
June 1010	Co-Representative Installation Approval and Company Name Change

Organization Chart

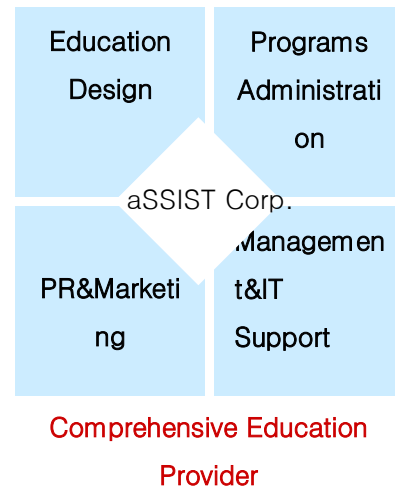


As of October 2010

The total number of executives and staff as of the end of 2009 is 35, which mostly comprised of a clerical workforce. The total number of staff has reduced by approximately 10% since last year (2008) due to business restructuring.

aSSIST Corp.'s Business

Launched as an affiliate organization of the Institute of Industrial Policy Studies (IPS) in 2004 with the goal of serving as a Total Education Solution Provider, aSSIST Corp. not only provides the education necessary for developing the core human resources of business partners, but offers diversified education services to cultivate competent members of society. Through connections with renowned universities abroad established through IPS' long-term education operation experience, aSSIST Corp. is meeting the needs of relevant businesses by applying business consignment education programs, short-term programs for professional human resource training, diverse education operations meeting the challenges of start-up companies, and meeting customer needs.



aSSIST Corp. aims to more vigorously establish itself as a total education service solution provider specializing in education planning, program administration, marketing, IT and management development services.

Programs	Effective Term
MBS(Management Book Society) cosponsored by IPS(Institute of Industrial Policy Studies)	2004–present
Specialized Management Program cosponsored by aSSIST (Seoul School of Integrated Sciences & Technologies) and AALTO University	2004–present
Techno–Management Program cosponsored by aSSIST and SUNY (The State University of New York)	2004–present
C.P.M. (Certified Purchasing Manager) Program and	2004–present

C.P.S.M. (Certified Professional in Supply Management) Program	
CSO (Certified Sustainability Officer) Program	2004–present
Customized Educational Employee Program requested by Corporate	2004–present

The above is a list of projects in education planning, program administration, marketing, IT and management development services. Numerous other projects are also in progress.

Interested Parties/Stakeholders

A stakeholder is defined as any individual or group that influences or is influenced by aSSIST Corp.'s management activities. It is the company's policy to respond proactively to each and every stakeholder group. This report uses value chain and influence as standards to conduct a stakeholder analysis. As shown in the diagram, we have five main interested parties: management and employees, customers, stakeholders, business partners, and the local community. aSSIST Corp. is committed to collecting the diverse views of all stakeholders and is highly receptive to all feedback and critique.



■ Management & Employees

All management and employees that serve at aSSIST Corp. represent internal stakeholders. aSSIST Corp. adopts an impartial hiring system to shape its management and employee structure, and continues to provide ongoing opportunities for life-long development and growth for its employees. Moreover, through a fair wage and benefits system, aSSIST Corp. strives to provide adequate compensation as well as stable and sound working conditions for all.

■ Customers

Customers include both corporate and individual consumers that use aSSIST Corp.'s services. aSSIST Corp. is committed to providing the best services possible to boost the competency level of core human resources in corporations as well as in society at large and its constituents. To this end, aSSIST Corp. conducts regular customer satisfaction surveys and ensures the application of customer feedback in future services.

■ Stakeholders

Stakeholders are institutional and individual investors holding shares at aSSIST Corp. We advocates the creation of sound stakeholder wealth through business performance

distribution and payout, and are working hard to enhance long-term stakeholder returns by maximizing enterprise value.

■ Business Partners

Our business partners include financial institutions, distributors, online companies, ad agencies, etc., that engage in various forms of transactions with aSSIST Corp. We view all such parties as valued business partners, and are dedicated to ensuring fair and equitable business with all of them. aSSIST Corp. offers all qualified companies equal business opportunities based on the principle of free competition. aSSIST Corp. also provides all partners with equal access to any necessary business information.

■ Local Community

aSSIST Corp. wishes to contribute to competence building and life-long learning through diverse high quality education services. A diligent tax payer, aSSIST Corp. upholds all laws and regulations including those concerning environmental protection, and is making every effort to reduce its water and energy usage by adopting a rigorous system of resource management. aSSIST Corp. recognizes that it is a part of the local community and intends to become leading social contributor by helping create sound personal wealth and corporate value.

Report Information

Since establishment, aSSIST Corp. has dedicated itself to sustainability management. aSSIST Corp. published its 2009 Sustainability Report to review and build on its past and to be able to better advance toward the future.

■ Reporting Scope and Time Period

This report uses data collected as of the end of 2009. The economic productivity section consists of data collected from the last 3 years from January 2007 to December 2009. aSSIST Corp. produced a comprehensive report of all business activities in terms of their economic, social, and environmental dimensions.

■ Reporting Guidelines

aSSIST Corp.'s Sustainability Report adheres to the BEST Sustainability Reporting Guideline, which was jointly developed by the Ministry of Commerce, Industry and Energy, the Korean Chamber of Commerce, and IPS. All figures quoted in the report are based on the Korean Won.

The BEST guideline supplements the weak points of the “Global Reporting Initiative” (GRI), which is widely used in the West, and is applicable for the Korean business situation. The guideline includes social responsibility and innovation management, and allows companies to select a standard based on company size.

■ Report Content

Economic Performance aSSIST Corp. provides key financial highlights and performance outcome and reports on the performance of its innovation and creativity management initiatives.

SR Performance aSSIST Corp. reports on its business ethics practices regarding the treatment of its management and employees; its internal control system to prevent unethical behavior; system for supporting win-win with its business partners; and customer satisfaction and service related policies. It also reports on contribution to society and related issues.

Environmental Performance aSSIST Corp. reports on its stated environmental policies and environmental monitoring outcome.

01. Economic Results

This section highlights aSSIST Corp.'s financial performance and current status in order to report on economic outcomes, as well as the innovation and creativity management methods required for these outcomes.

Financial Performance Highlights

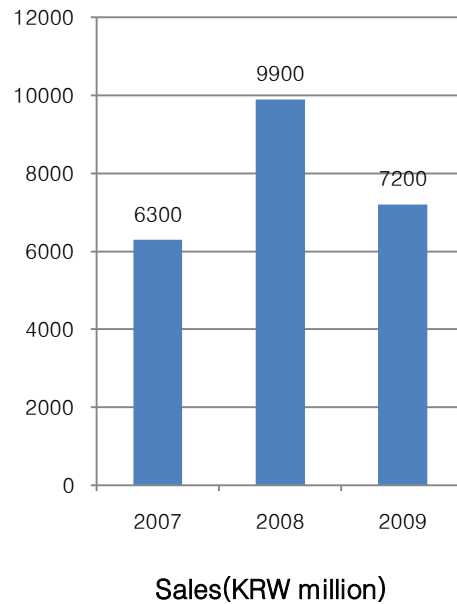
Innovation Management

Creativity Management

Financial Performance Highlights

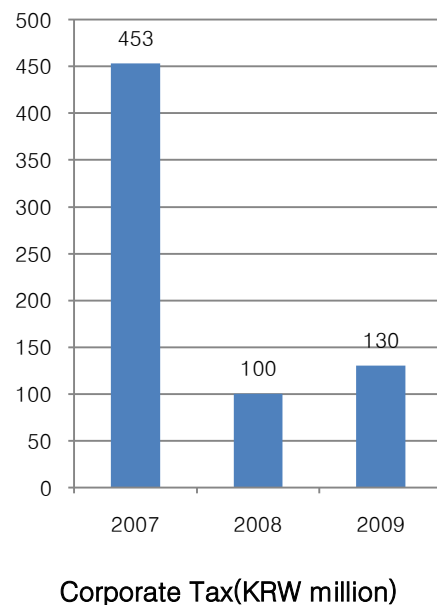
■ Sales

aSSIST Corp.'s sales hit a record high since its establishment at KRW 9.9 hundred million in 2008. Sales reduced by 27% to KRW 7.2 hundred million in 2009. 2008 sales totaled KRW 9.9 billion, but the net loss was due to a KRW 2.8 billion donation to the Choonchun Campus, Seoul School of Integrated Sciences and Technologies. The reduction in assets is also a result of this donation.



■ Current Status of Tax Payment

aSSIST Corp. is a diligent tax payer that contributes to both country and society. The 2009 year-end corporate tax payment amounted to KRW 130 million.



■ Key Financial Record

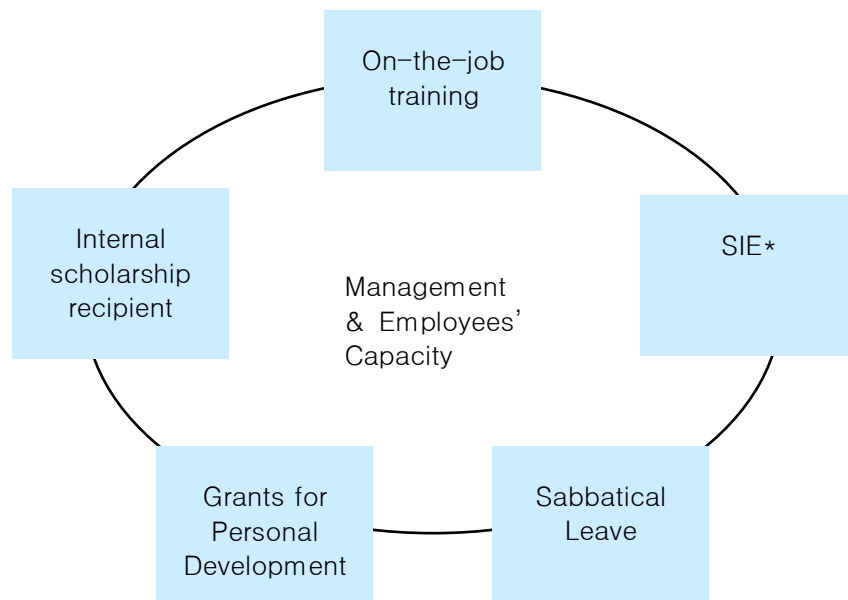
(KRW million)

Year	Sales	Corporate Tax	Net Profit	Asset	Capital
2007	6300	453	1243	6701	1852
2008	9915	104	-1025	3660	827
2009	7245	130	1154	3691	1982

Innovation Management

■ Lifelong Learning Programs Promoted to Employees

aSSIST Corp. firmly believes that having superior human resources determines a company's competitiveness. aSSIST employs an innovative education system other than yearlong on-the-job-training in order to encourage management and employees to pursue lifelong education. As a result, in 2009, each employee was allotted over 230 hours of personal education training time.



aSSIST Corporation's Management and Employee Education Training System

*SIE (Seminar for Intellectual Exchange): Monday Seminars for intellectual exchange among employees

Corporate Sponsorship Programs aSSIST Corp. offers scholarship opportunities to its management and employees who choose to enroll in an education program organized or hosted by aSSIST Corp. and other affiliated organizations. This corporate sponsorship program is designed to help its employees develop their competency and abilities, as well as enhance the knowledge and skills they need to perform their respective jobs. aSSIST Corp. endeavors to create an environment that encourages all employees to strive for self-realization and growth.

Category	Degree Programs		Non-degree Programs
	Internal Programs		Internal Programs
	Master's Degree Program	Ph.D Program	Short-term Program
Application Qualification	Individuals with more than 2 full years of continued service that meet enrollment qualification requirements	Individuals with more than 3 full years of continued service that meet enrollment qualification requirements	Individuals with more than 1 full years of continued service that meet enrollment qualification requirements

- * Degree Programs: to acquire a Master's or Ph.d degree
- * Non-degree Programs: certificate program, job training program etc.
- * Internal Programs: organized or hosted by aSSIST and other affiliate organizations

Grants for Personal Development All management and employees are entitled to a total of KRW 500,000 per year (KRW 250,000 per term) for their individual development. In the first and second half of each year, management and employees decide on objectives in which they need development and then individually plan and execute an education program that is suitable to their area of need.

Sabbatical Leave Since the latter half of 2005, aSSIST Corp. implemented a sabbatical leave for the purpose of recharging employees. The program is available to anyone who has completed over 2 or 3 years at aSSIST Corp. and selection

Applicants for Sabbatical Leave		
2007	2008	2009
0	3	8

is based on years of consecutive service and work contribution. Selected employees are given 4 or 8 weeks of paid vacation and research funds, and are given an opportunity for self-development and revitalization during their sabbatical period. The program has expanded and reformed since 2008 with an increased number of applicants. Living up to its name, the program has been established as a self-development and employee education system.

Establishment of the Seminar for Intellectual Exchange (SIE) Funds Since July 2007, aSSIST Corp. established a year-based funding system for SIE. Established to promote lifelong education for employees, it serves as a feedback system that compensates for the

participation outcomes based on the number of management and employees and amount of participation in education training. The funds will likely instill interest and anticipation regarding the employee education system. In 2008, total SIE funds distributed to all management and staff amounted to KRW 19,899,000.

■ Retirement Pension Plan

Since September 2006, aSSIST implemented a pension system that allows employees to receive a pension or lump sum allowance to continue leading stable lives even after retirement. Since the end of 2006, every employee has reaped the benefits of this system. The Retirement Pension Plan is a corporate welfare system designed to help employees carry on stable post-retirement lives by setting aside severance payments in an external financial organization. On December 1, 2005, the Ministry of Employment and Labor set up a laborers' retirement allowance security act to grant the autonomy of the labor-management union.

Additionally, aSSIST Corp. regularly provides introductory education sessions regarding this system to increase understanding and expansion, as well as to increase the impact of the plan.

■ Good Company Great Company

In May 2005, aSSIST Corp. executed a 6-month environment improvement project called "Good Company Great Company" in efforts to provide a refreshing work environment and break area, and ultimately make aSSIST Corp. a desirable company to work at. During this period, the storage room containing books and equipment was converted to a conference room and break area for employees.

The refrigerator, espresso machine, and drinks station facilities were also improved. A PDP TV and Beam Project were added to the conference room to increase its effectiveness.

Additionally, in May 2009, aSSIST Corp. responded to employee demands for self-development and intellectual curiosities by setting up a library in the cafeteria.



■ Strengthening Customer Service

In order to strengthen customer service for clients directly visiting aSSIST Corp.

headquarters, we set up an Information Desk and hired a professional staff to manage the desk. Since then, all clients visiting and calling for assistance have received faster and more effective service.

Creativity Management

■ Seminar for Intellectual Exchange (SIE): an internal forum for intellectual exchange

The sustainability of a company starts with cultivating a corporate culture that supports creativity management. In this light, aSSIST has been running its SIE (Seminar for Intellectual Exchange, “Monday Seminars”) since June 2004, where every member of the company participates. Every Monday morning, the start of a new week, the entire organization gets together for an hour to discuss issues of common interest or share work-related information. The forum serves as an “intellectual catalyst” that helps management and employees take the shared information to the next level and apply it to their respective job responsibilities. Regularly holding this seminar is playing a big role in expanding an opportunity for management and staff to be open-minded in new areas and allowing an opportunity for creativity management in their daily tasks.

Since 2006, those with high attendance and those who deliver of notably high quality presentations were awarded. This system was implemented to increase active participation from management and employees. SIE’s main purpose is for presenters to freely choose presentation topics, share personal hobbies, and exchange work-related knowledge. The seminars have been held every Monday since June 2004, and as of June 28, 2010, a total of 300 meetings have been held. With emphasis on participation from all management and employees, SIE aims to serve as aSSIST Corp.’s wellspring of knowledge that, drawing from past experience, aims to proceed with more professional and interesting subjects.

List of Seminar for Intellectual Exchange (SIE) (2009)

No	Date	Lecture	No	Date	Lecture
227	2009.01.05	Let’s Mutually Benefit One Another	252	2009.07.06	Happy Traveling By Foot
228	2009.01.12	Design Your Voice!	253	2009.07.13	Social Innovation
229	2009.01.19	Good Things to Know About Food	254	2009.07.20	Paintings, You see As Much As You Know
230	2009.02.02	Communication Know-How	255	2009.07.27	Throwing a Square Dice at a

					Round World
231	2009.02.09	Mankind's Double Face	256	2009.08.03	Strolling Across Kyoto
232	2009.02.16	Alice in Wonderland's Strange World of Languages	257	2009.08.10	New Generation of Our Times
233	2009.02.23	The Hotel Industry's Design Strategy	258	2009.08.17	Understanding and Enjoying Casinos
234	2009.03.02	A Boom Amid Depression	259	2009.08.24	Healthy Work Life
235	2009.03.09	Brain Storming	260	2009.08.31	Understanding Digital Broadcasting
236	2009.03.13	Working Title: The KORUS FTA (*US Aspen Representative Attending)	261	2009.09.07	Greater Joys of Baseball
237	2009.03.23	Changing the Map of Law Carbon Economic Wealth	262	2009.09.14	Enjoying Documentary Film
238	2009.03.30	A Swimmer's Lifecycle and Record Prediction	263	2009.09.21	Detoxification for Restoring My Body
239	2009.04.06	Vision Correction Surgery	264	2009.09.28	Chase and Escape
240	2009.04.13	Alzheimer's – No Time to Loose	265	2009.10.05	The Reason for Their Populartiy
241	2009.04.20	Introduction and Implementation of Traffic Penalty ABS	266	2009.10.12	Random Thought While Walking
242	2009.04.27	Design your life, goal and wealth	267	2010.10.19	It is Now the Color Era
243	2009.05.04	Beauty	268	2009.10.26	Author's Lecture: "A Challenge Beyond My Limits

244	2009.05.11	The Five Love Languages	269	2009.11.02	Increasing the Fun in Watching Figure Skating
245	2009.05.18	Friday the 13 th	270	2009.11.09	Methodological Framework for Business Management and TBL
246	2009.05.25	Goodbye, Laziness	271	2009.11.16	New Communication Channels: Micro blogs, Twitter etc.
247	2009.06.01	Preventing Sexual Harassment in the Workplace Video Education	272	2009.11.23	The Inconvenient Truth of Global Warming and CO2 (Time-Series Approach)
248	2009.06.08	Venue	273	2009.11.30	Adoption and Background of International Financial Reporting Standards (IFRS)
249	2009.06.15	Color Usage Manual	274	2009.12.07	Looking Back on aSSIST and Looking Toward the Future
250	2009.06.22	BEST 7 Summer Vacation Destinations	275	2009.12.14	Consumer Characteristics against Advertisement based-on age
251	2009.06.29	The Dow Jones Sustainability Indexes (DJSI) and Enterprise Value	276	2009.12.21	Jeju Female Divers

02. Social Responsibility Management Outcomes

This section introduces an internal control mechanism for applying ethical management and preventing unethical acts in relation to employee treatment. This section also reports on a support system for facilitating good corporate partnership relations and service related policy for customer satisfaction. It also reports on social contribution activities and results of related issues concerning the local community.

Ethical Management
Management and Staff
Customer Service
Local Community
Business Partners

Ethical Management

aSSIST Corp. observes ethical policies and believes that a company's sustainable growth is possible when it offers untainted value to stakeholders. Under this principle, aSSIST Corp. implements a company-wide ethical management system that consists of a code of ethics and policies regarding gifts exchange and integrity contracts.

■ Code of Ethics

Who This Applies to

All aSSIST Corp. management and staff

Management and Staff's Responsibilities

To know and comply by work-related guidelines

If questions arise when the code is applied, one must get assistance from the person in charge.

If involved parties or another employee violates the behavior law, or are asked to perform an act with the risk of violating the code, one must bring up the issue immediately.

Penalty for a Breach of Conduct

Management and staff that violate the code may face disciplinary action.

Observance and Preventing Corruption

(Rules Compliance) Management and staff must adhere to the law and regulation of the country in which they are working

(Office-wide Regulation Compliance) Management and staff must comply by office regulations

(Stakeholders' Evasion) Management and staff must avoid all acts or relations that present a conflict of interest for the company at stake or the individual

(Prohibition of False Documentation) Management and staff must not write false documents under any circumstances

The Position of Management and Staff

(Self-Development) Management and staff voluntarily invest in competent personnel and continuously work toward self-development

(Innovation Leadership) Management and staff constantly strive for best practice

(Trust and Respect) Management and staff have mutual respect and implement trust as an underlying principle of work

Responsibility toward Management and Staff

(Equal Opportunity Employment) aSSIST Corp. employees, retains, trains, compensates, and promotes new employees regardless of race, religion, nationality, gender, age, and physical disabilities and also provides other employment conditions.

(Equal Personnel Assessment) aSSIST Corp. adopted an objective personnel assessment system with the participation of all management and staff for rational and appropriate promotion and allocation of assignments, as well as an increase in company outcomes.

(Impartial Regulation) aSSIST Corp. considers fairness and rationality when company wide regulations are implemented, and publicizes the news transparently

(Privacy Protection) aSSIST Corp. respects individual privacy and protects personal information of employees.

(Human Resource Cultivation) aSSIST Corp. provides an opportunity for all management and staff to attain the education training required for their work responsibilities.

(Health and Safety Measures) aSSIST Corp. creates and maintains a safe and healthy work environment and strives to prevent workplace injury.

Customer Satisfaction

(Prevention of Invasion of Privacy) aSSIST Corp. does not disclose client information to third parties without client consent.

(Customer Satisfaction) aSSIST Corp. always respects all clients' opinions and provides services and benefits from the client's perspective and gains trust by endlessly creating value that benefits the customer.

(Customer Loyalty) aSSIST Corp. not only presents optimum quality to all clients, but also works to continue the relationship after the term of service is terminated, in order to increase clients' trust.

Fair Trade

(Improper Payment) When offering services or during business dealings, aSSIST Corp. representatives are prohibited from presenting money or other valuables, or providing services for the purpose of securing an improper position of advantage

(Fair Trade Rule Compliance) In all business transactions, including pricing, purchasing, selling and sales promotion, aSSIST Corp. complies by fair trade policy.

(Fair Trade) In order to fulfill the rights of all businesses and to abide by the principle of free competition, aSSIST Corp. assures equal opportunities and impartially distributes information necessary for business dealings to all related companies.

(Intellectual Property Protection) aSSIST Corp. not only protects its own intellectual property rights, but also that of other organizations. This requires proper understanding and usage of word processing, printing, web postings and all asset registration.

Environmental Protection and Social Contribution

(Environmental Protection) aSSIST Corp. exerts its best efforts to protect nature and to preserve a clear environment, and complies by environmental protection related laws.

(Energy Conservation) aSSIST Corp. exerts its best efforts to eliminate wasteful consumption of resources.

(Social Contribution) aSSIST Corp. recognizes its role in the local community and is a leader in social contribution through its ethical gains and company value.

■ Integrity Contract

aSSIST Corp. implements the Integrity Contract in efforts to eradicate acts of corruption during business transactions with subcontractors and to establish transparency during the contract process. Under the integrity contract, during purchase biddings, conclusion of a contract, fulfilling of a contract, etc., we cannot accept bribes from participating companies or offer forms of bribery. In the case of violating this bribery policy, both sides agree to a restriction penalty, which serves as a corruption prevention measure. The main aspects of the Integrity Contract are the following:

-
- Upon signing and conducting the contract, any party must not directly or indirectly present material goods, special treatment, or unjustified profit to the other party's executives and employees related to the contract.
 - If the above situation occurs, responsible parties will be subject to limited biddings, cancellation of contract, halt in transaction, or other forms of disadvantage.
 - If the above case is proven true, responsible parties cannot raise any civil and criminal objections against the cancellation of the contract and other disadvantages.
-

■ Bribery: Guidelines for Gift Exchange with Transaction Companies

In order to properly apply ethical management, aSSIST Corp. set up a guideline for bribery and related gift exchange acts that is clearly stated as a standard for ethical value discernment during the active duty of management and staff.

Providing gifts to transaction company	Cash prohibited unless in a family event Gift certificates and coupons prohibited Gifts below KRW 50,000 market price
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	In the case of a family event, maximum of KRW 100,000
Receiving gifts from transaction company	Cash, gift certificates, and coupons must be returned and reported Must report gifts worth more than KRW 100,000 Liquor, etc. must be reported before consumption at company events Celebration or consolation gifts exceeding KRW 100,000 must be returned and reported
Other situations	In the case of situations that are not included in the guideline or are difficult to judge, employees must consult with the manager to solve the problem.

■

Code of Conduct

In order to apply ethical management, a code of conduct was established for management and staff. Enacted to protect the honor and dignity of management and staff, they must pledges to observe at the new employee orientation.

1. We pledge to respect our colleagues and observe our role and position and work cooperatively.
2. We pledge to watch our language and behavior in order not to damage our dignity, and display our style through our modest attire.
3. We pledge to treat our clients with all sincerity and retain our smiles even when our clients make outlandish requests.
4. When clients present us with gifts as a sign of friendship, we pledge to politely reject them without damaging the relationship. If we accept gifts due to unavoidable circumstances, we must immediately report to the head of the department.
5. By regulation, we consider outings with clients as part of work and must never jeopardize that position nor burden our clients.
6. We pledge to properly show our gratitude to our clients and all others who have supported our work.
7. If we are sexually harassed during interactions with our clients, colleagues, or other work-related parties, we pledge to not hide the matter and report to the head of the department and make sure that no damage is done.
8. We pledge to always protect our safety and integrity at all times and places.
9. We pledge to speak with prudence so that we can take responsibility for our words.

■ CEO's Will

aSSIST Corp. adheres to the principle that in order to instill corporate ethical management, the CEO must have a strong will and act first. To do this, IPS runs an ethical management forum for CEOs dedicated to ethical management, which joined the Ethical Management CEO Club, thus stating their commitment to ethical management to both domestic and foreign audiences.

The Ethical Management CEO Club is a front-runner in national ethical management and seeks methods to implement ethical management at a CEO level, shares information related to ethical management strategy, and seeks to contribute to the environment and the local community.

Since joining the UN Global Compact in 2008, aSSIST Corp. also joined the UN Global Compact's Korea branch and has remained an active member.

■ Prevention of Sexual Harassment

To build a workplace culture where people work cooperatively, aSSIST Corp. implemented an education program for sexual harassment prevention for management and staff since 2004,

List of Preventive Discipline Date

4th Preventive Discipline	August 20, 2007
5th Preventive Discipline	June 23, 2008
6th Preventive Discipline	June 1, 2009

based on the law on sexual harassment prevention. This program provides a basic understanding of sexual harassment and behavior methods to prevent victimization of sexual harassment, measures for victimization, behavior guidelines to avoid becoming an offender, and measures for suspect cases. Since implementing this program, no case of sexual harassment has been found since aSSIST Corp.'s establishment. aSSIST Corp. will continue to provide education in this area to create a harassment-free, enjoyable workplace environment.

Regulation for the Prohibition of Workplace Sexual Harassment

(Prohibiting Workplace Sexual Harassment) The company ensures that business owners, superiors, or employees do not abuse their position and that they do not use sexual language or behavior to other employees related to work or use this as a condition for the disadvantage of employment, cause sexual humiliation and worsen the workplace environment.

(Preventing Workplace Sexual Harassment) The company implements education for preventing workplace sexual harassment at least once a year in order to prevent workplace sexual harassment and construct conditions where employees can work in a safe work environment. The company takes action toward department transfers, disciplinary action, and other actions that apply for sexual harassment offenders. The company must not place measures that disadvantage the victimized employee.

(Workplace Sexual Harassment Prevention Education) Workplace Sexual Harassment Prevention Education must include each of the following details:

1. Laws related to workplace sexual harassment
2. Procedures and actions for workplace sexual harassment occurrence
3. Distress counseling and help procedure for employees victimized of workplace sexual harassment
4. Other steps needed for workplace sexual harassment

(Discernment Standards for Workplace Sexual Harassment)

1. Examples of sexual language and behavior
2. Examples of employment related disadvantage
3. Examples of worsened workplace environment

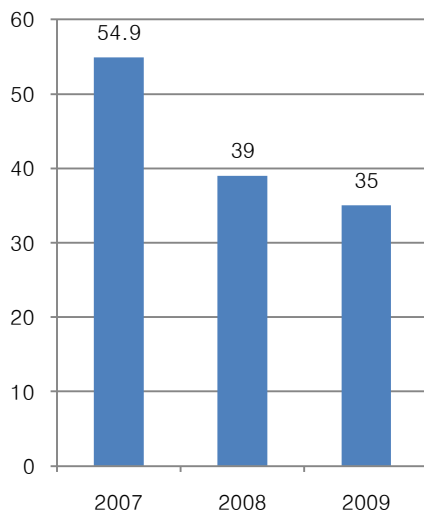
(Workplace Environment Related Action) The company must work toward autonomous solutions for employees victimized of workplace sexual harassment that report distress by entrusting the case to the grievance committee and work toward an autonomous solution.

Management and Staff

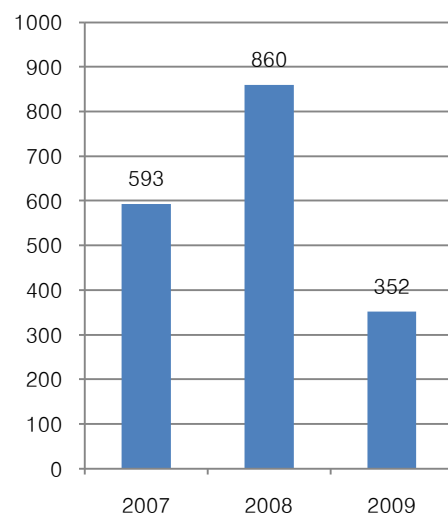
■ Employment Figures

Since 2004, aSSIST Corp.'s management and staff figures have steadily increased and are contributing to job creation in the local society. In 2007, there was an approximately 26.7% increase in growth from the previous year. At the end of 2009, the job transfer rate was 10% and the average length of service is 5.3 years. Additionally, contracts with management and staff are renewed yearly through the annual salary system, and salary and promotion are decided based on objective assessments.

(*Job transfer rate=S/N, *Average length of service=All employees' length of service/N)



Number of management and trainees

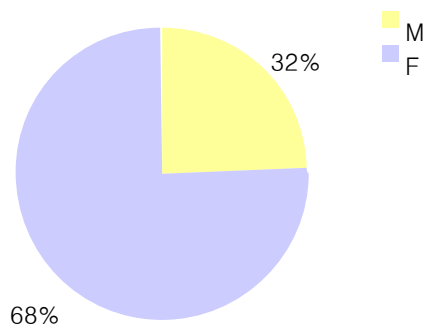


Salary per person (KRW million)

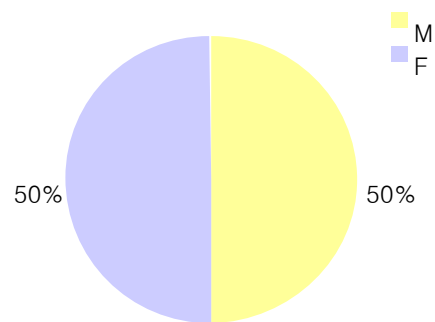
■ Employment Policy

(Equal Opportunity Employment) aSSIST Corp. employs, retains, trains, compensates, and promotes new employees regardless of race, religion, nationality, gender, age, and physical disabilities and also provides other employment conditions. aSSIST Corp. also propels gender quality policy and is expanding the diversity of management and staff. As of December 2007, the management and staff consisted of 68.6% women and 31.4% men. Female employees are distributed across from employee to management level.

(Updated December 2009)



Gender Ratio of Management and Staff



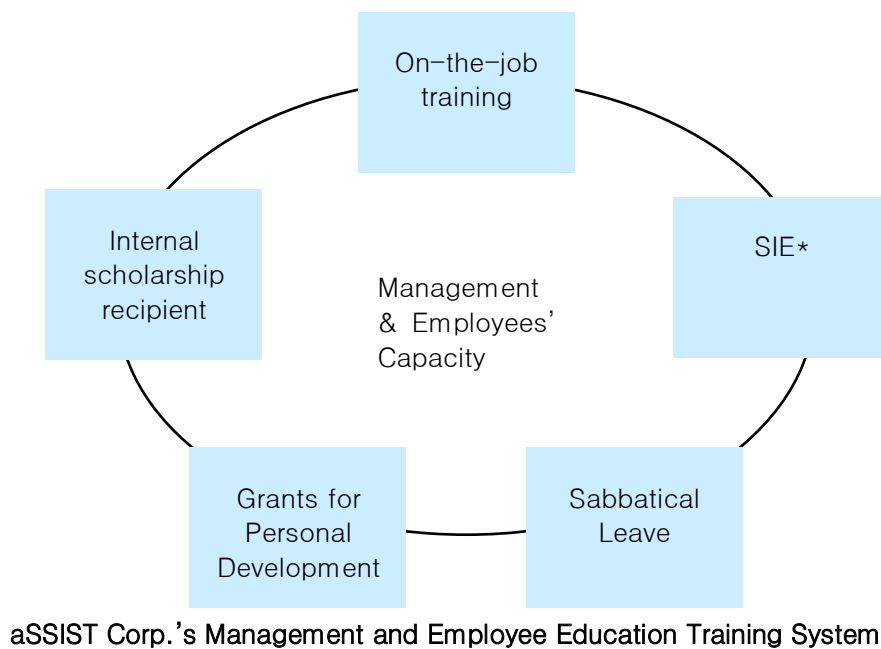
Middle Manager Ratio

■ Five Day Work Week

Since July 2004, aSSIST Corp. gradually introduced the five day work week and implemented the system before it was legally enforced in July 2005. The legal work hours are 40 hours per week. The five day work week has improved the standard of life of employees through their increased personal time. The system is also anticipating a transition from a job-centered drinking culture to a family-oriented leisurely culture.

■ Education Training System for Management and Staff

Based on the conviction that the overall quality of service is determined by the competency of management and staff, aSSIST Corp. established an education training system to promote lifelong education for management and staff.



Job Specific Education All management and staff receive an opportunity for job specific education in funds of up to KRW 500,000 once a year in order to increase their job specific capacity. Every year, employees select an education program that is most suitable to their job specifications and then register for the program and are guaranteed autonomy.

Corporate Sponsorship System aSSIST Corp. offers corporate sponsorship opportunities to its management and employees who choose to enroll in an education program organized or hosted by aSSIST and other affiliated institutions. This internal scholarship program is designed to help its employees develop their competency and abilities, as well as enhance the knowledge and skills they need to perform their respective jobs. aSSIST Corp. strives to create an environment that encourages all employees to strive for self-realization and growth.

Grants for Personal Development All management and employees are entitled to a total of KRW 500,000 per year (KRW 250,000 per term) for their individual development. In the first and second half of each year, management and employees decide on objectives in which they need development and then individually plan and execute an education program that is suitable to their area of need.

Sabbatical Leave Since the latter half of 2005, aSSIST Corp. implemented a sabbatical program for the purpose of recharging employees. The program is available to anyone who has completed over 2 or 3 years at aSSIST Corp. and selection is based on years of

consecutive service and work contribution. Selected employees are allotted paid vacation days and research funds, and are given an opportunity for self-development and revitalization during their sabbatical period.

SIE (Seminar for Intellectual Exchange) is a knowledge and culture sharing forum for management and staff, which was established in June 2004 as a Monday seminar held weekly from 7:50 am to 8:50 am.

Domestic Workshop In June 2007, aSSIST Corp. held a domestic workshop in Jeju Island attended of all management and staff. The workshop included not only a pep rally and motivation for employees, but also a time to share corporate vision, establish organization strategy for the future, and contemplate goals for contributing to the local community and society. Additionally, a workshop was held in February 2008 for volunteering at the Taean oil spill site, and another workshop was held in December 2008 to commemorate aSSIST's sponsorship of the construction of aSSIST's Choonchun campus.

Education Training Fees aSSIST invests in education training fees for professional job specific education and the self-development of management and trainees.

(KRW)

	2007	2008	2009
Total Training Fee	90,162,502	33,885,196	5,282,547
Training Fee per person	2,199,085	868,851	150,929

■ Time Lost Due to Strike and Lockout

Since 2004, there has been no case of strike or labor days lost. aSSIST will continue its efforts to maintain a constructive relationship with its management and staff.

■ Health and Safety Regulation

In order to protect employees' health, aSSIST Corp. establishes employees' safety and health protection provisions under the ethics code.

(aSSIST Corp.'s Liability) aSSIST Corp. established a safety standard of facilities and machinery as required by law and the necessary health measures to protect employees (Education and Welfare Facilities)

1. aSSIST Corp. educates employees for their qualification improvement, safety protection, etc., if necessary.

2. aSSIST Corp. covers training fees for employees' internal training course or general training course and recognizes training hours as working hours.

3. Other educational training support and beneficial aid are regulated separately.

(Employees' Liability) Employees must abide by the following risk prevention and health sanitation provisions.

1. Obey the regulation related to workplace safety and health care.

2. Strive to keep the workplace clean at all times in efforts to prevent accident

3. Do not remove or alter security equipment, fire extinguisher, sanitation facilities, and any other related installation without permission.

■ Benefits Programs

aSSIST Corp. does its best to support benefits programs in order to improve employees' quality of life. National Health Insurance, Employment Insurance, and Industrial Accident Compensation Insurance and National Pension are implemented under the legal benefits programs. Retirement Pension, School Expenses Support, Medical Expenses Support are provided.

Retirement Pension Plan Since September 2006, aSSIST implemented a pension system that allows employees to receive a pension or lump sum allowance to continue leading stable lives even after retirement. Since the end of 2006, 41 employees have obtained the benefits of this system.

School Expense Support aSSIST Corp. aids tuition fees for employees and their families for the purpose of employee' benefits when they have completed over 2 full years of service.

Type	Employee/One Childb(Includes Spouse)	
	Limited Amount	Note
Middle School	KRW1,000,000/1year	Less than 50% of the total tuition fee per term
High School	KRW2,000,000/1year	Less than 50% of the total tuition fee per term
Professional School	KRW6,000,000/1year	Less than 50% of the total tuition fee per term
University	KRW8,000,000/1year	Less than 50% of the total tuition fee per term
Master's/Doctoral	—	Applies to the education training policy for

Degree		employees, allocates scholarship under relevant institutions to employees' child (including spouse)
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Medical Support aSSIST Corp. establishes and conducts the following health and safety regulation in order to improve the health and safety of its employees.

1. We have a contract with a designated hospital for employees and their families' health care and health care management.
2. We conduct medical inspections for new employees at our designated hospital.
3. Based on the doctor's diagnosis, we prohibit or restrict the working of employees with infectious disease, mental illness, or work related disease
4. Each department is equipped with a first-aid kit for use in emergency treatment response to accidents
5. We provide safety measures for persons with injury or disease, and to prevent subsequent accidents and accident expansion
6. We inspect and improve the workplace through qualified experts in the case of health-threatening effects in the workplace.

Medical Examination Regular medical examination for employees' health and safety, medical inspection for new employees, standard medical examinations, and special medical examination are provided.

Regular medical examinations are provided for new employees and for regular employees and scheduled as shown in the table on the right.

Type	Examination Period
Existing Employee	Once per year (National Health Insurance, aSSIST Corp.)
New Employee	At least once within one month prior to hire

In accordance with other ordinances, we conduct regular medical examinations regardless of the schedule when necessary.

Under the Industrial Safety Protection Law Guideline 98-3, when employees are hired or transferred to a risk-prone department, employees are given specific medical examinations every 6 months or annually. Employees are given specific medical examinations when deemed necessary. The regulation of medical examination fees are shown below:

1. The first examination fee is charged to the company and the re-examination fee is

charged to the individual.

2. Medical fee for work injury or work-related disease is entirely charged to the company.

3. Regulations for general medical fees of employees and their families follow a separate guideline.

4. Medical compensation is unavailable in the case of nervous breakdowns and dental disease that do not directly affect physical health, when employees are drafted, when covered by Industrial Accident Compensation Insurance, or when other medical fees are deemed insufficient.

Female Employment Support Policy As a policy aimed at supporting female management and staff, maternity protection regulations were implemented. This is an important matter considering that 68% of all aSSIST employees are female. During the reporting period, one of our employees went on maternity leave. Based on the notion that family-oriented management is a major aspect of the company, we are striving to implement more diverse maternity protection policies.

Regulations regarding maternity protection are the following:

(Request for Infant Care Leave) Management and staff with at least one year of employment that wish to request for infant care leave must submit their application of request 30 days prior to their desired start date of leave.

(Decision of Infant Care Leave) Infant Care Leave is granted only when requested by employees who have infants below the age of one.

(Term of Infant Care Leave) ①The Infant Care Leave period is up to one year and is included in the employee's length of service. It is unacceptable if the infant is more than one year old on the last day of Leave. ②During the leave period, the relevant management and staff cannot be laid off, and they must be allowed to return to their former position or at another position of equal compensation.

Hotline System Since January 2009, a hotline system was introduced to allow management and staff to discuss problems or give suggestions regarding issues related to sustainability management in the realm of transparency and fairness related to ethical management, environment management and social responsibility.

Establishment of a Joint Labor-Management Conference In July 2009, a joint labor-management conference was established by a six-member committee. This allows

employers and employees to reach a mutual consensus on business related matters, management, and other relevant matters, and thereby grow as an organization.

Customers

aSSIST Corp's vision is to continuously strive to provide the best , enjoyable, and leading services to our customers “when with us”. We offer diverse business activities for customer satisfaction.

(Customer Satisfaction) aSSIST Corp. always respects all clients' opinions and provides services and benefits from the client's stance and gains trust by endlessly creating value that benefits the client.

Responding to Client Opinions We conduct lecture evaluations, operation evaluations, and other surveys in order to respond and provide feedback to client opinion. Response to client opinions is discussed at regular meetings and is reflected in the improvement of lecture rooms, facilities, selection of lecturers, curriculum planning, and class hours.

Customer Support aSSIST Corp. organizes reunions and sports competitions for alumni and also publishes regular newsletters. To foster lifelong learning for clients, we provide useful information about our education programs and seminars, and provide discounts on a case by case basis.

Client's Privacy aSSIST Corp. sets forth the principle not to disclose any private information of clients. In the case where disclosure of private information is deemed necessary, we are subject to release the information upon clearly stating the intent of use and audience and upon consent of the client and the relevant person in charge.

(Prevention of Invasion of Privacy) aSSIST Corp. does not disclose the client information to the third parties without the client's consent.

Local Community

■ TAEAN Volunteer Activities

In December 2007, the TAEAN Oil Spill incident occurred when a sea-crane and oil tanker collided 10 km from the north-west region of Mallipo, Taeon-gun, Chungcheong-Province, which resulted in a 1,2547 kl oil leakage. In efforts to overcome the heavy contamination cooperatively, an endless flow of volunteers headed to the west coast to help with disaster relief efforts.

Every employee of aSSIST Corp. not only participated in the cleanup efforts at Gurumpo Beach, Mallipo, Taeon-gun on February 23, 2008, but also donated KRW 2,725,372. We will take the lead in protecting the environment by actively contributing to social welfare programs.

Date	23 rd February 2008
Place	Mallipo, Taeon-gun, Chungcheong-Province
Donation	KRW 2,725,372



■ Donation to the Choonchun Campus-Seoul School of Integrated Sciences and Technologies

aSSIST Corp. donated KRW 2,880 million including the campus building and land for the contribution for the Choonchun Campus of Seoul School of Integrated Sciences and Technologies. Every staff member attended the workshop to commemorate the event on December 26, 2008.

Business Partners

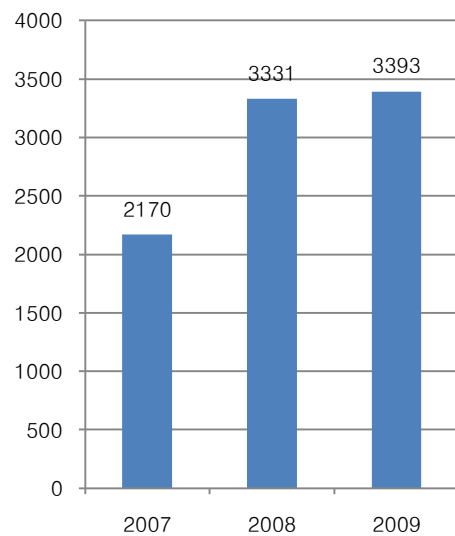
aSSIST Corp. recognizes the importance of transparent relations with our business partners and strives to establish transparent business relationships under the non-payment/payment regulation shown below.

Non-Payment/Payment Regulation

Regular monthly payments are paid on the 20th day of the month according to the previous month's invoice.

Month-end-payments are paid at the end of the month according to the invoice.

Other payments are paid within 1-5 days according to the expenditure process.



Non-Payment Balance(KRW million)

03. Environmental Management

The Environmental Management Achievement section reports on aSSIST Corp.'s environmental policies and monitoring results.

Environmental Management Achievement

■ Environmental Management Policy

aSSIST Corp. will protect nature and strive to conserve a clean environment, and abide by laws related to environmental protection

aSSIST Corp. endeavors to avoid inefficient consumption of resources

■ Environmental Management Activities

Recycling Activities aSSIST Corp. installed reusable paper-only printers within the office and encouraged staff to use them. We try our best to recycle, such as by making sure that used printer cartridges are discarded by a professional recycling company. We also educate staff on conserving electric power and managing the office supplies stock to avoid unnecessary purchase.

Energy-Saving Effort

aSSIST Corp. endeavors to practice environmental efficiency to save electric and water consumption in the workplace and lecture rooms. We consistently strive to adapt a eco-friendly culture through monitoring and continuous improvement.

Electric and Water Consumption

(KRW 10,000)

Year	Electric Consumption	Water Consumption
2007	618(58283KWH)	83.2
2008	638(55915KWH)	105.4
2009	589(55447KWH)	85.9

04. APPENDIX

- Third Party Assurance Statement
- BEST Index
- Contact Information

Third Party Assurance Statement

To aSSIST Corporation's Management and Employees

The Institute for Industrial Policy Studies (hereafter referred to as the Auditor) was commissioned by aSSIST Corporation as a 'third party assurance provider' to review aSSIST Corporation's 2009 Sustainability Report (hereafter referred to as the Report). Based on this engagement, the Auditor presents the following verified findings. The Auditor's responsibility is to carry out assurance activities on specific information in the verification scope stipulated below. aSSIST Corporation is responsible for the collection and presentation of information within the Report. Based on an agreement with aSSIST Corporation, the review process did not examine the claims and credibility of the Report. Rather, the objective of Third Party Assurance Statement is to verify whether information or claims presented in the Report contain any material bias or error, and to present an independent opinion required to improve the quality of the Report. Therefore, the Auditor presents this opinion statement below.

Independence

With the exception of providing verification and independent opinion as stated above, the Auditor was not involved in the preparation process of any part of the Report and had full independence and autonomy in carrying out this task. The Auditor has no affiliation with any realm of aSSIST Corporation's for-profit business or activities.

Criteria

The review process was executed using the following criteria:

- (1) The Global Reporting Initiative (GRI)'s Sustainability Reporting Guidelines G3 Version*
- (2) The AA1000 Assurance Standard's (AA1000 AS) 2009 principles of materiality, responsibility and inclusivity**
- (3) The BEST Sustainability Reporting Guidelines***

* The Global Reporting Initiative (GRI)'s Sustainability Reporting Guideline was jointly developed by the Coalition for Environmentally Responsible Economics (CERES) and UNEP in 1997. The newly revised G3 version was launched in October, 2006.

** AA1000 AS is an assurance standard for social and sustainable reporting developed by the UK based institute of Social and Ethical AccountAbility in November 1999. A nonprofit organization that promotes corporate social responsibility, business ethics and responsible

business practices, AccountAbility aims to improve the quality of social and ethical accounting, auditing and reporting through the AA1000 AS.

*** The BEST Sustainability Reporting Guideline was jointly developed by the Ministry of Knowledge Economy (MKE), the Korea Chamber of Commerce and Industry (KCCI), and the Institute for Industrial Policy Studies (IPS), and allows companies to choose from different levels of reporting requirements that suit their respective circumstances.

Conclusions

Based on materials and documents provided by aSSIST Corporation, the Auditor announces the following states that it found no case of material bias or errors in the Report. Key verified findings are presented below.

○ Inclusivity: Does the Report indicate whether there was any participate from interested parties or their degree of participation?

The Auditor recognizes the importance of interested parties' participation in promoting aSSIST Corporation sustainability management and aims to reinforce interested parties' participation. However, the Auditor recommends that aSSIST Corp. establish a definition of its main interested parties, and regularly operate each part of the interested parties' participation and opinion collection process. Furthermore, it is advisable that aSSIST Corporation continuously monitor interested parties' requests and concerns, and publish results transparently.

○ Materiality: Does the Report provide key information concerning economic, social, and environmental issues of greatest material importance to aSSIST Corporation?

The Auditor states that the Report did not omit or exclude any crucial information. The Auditor found the Report to contain information of key material importance to aSSIST Corporation across economic, social, and environmental dimensions. Henceforth, however, the Auditor suggests that aSSIST Corporation collects key issues of concern to interest ed parties and implement a system to report the issues.

○ Responsiveness: How well does the information stated in the Report address issues of material interest to aSSIST Corporation's interested parties and respond to their demand for information?

The Auditor found that aSSIST Corporation adequately defined its relationships with categorized management and employees, stakeholders, customers, business partners and local communities. However, the Auditor highly recommend that aSSIST Corporation

establish a communication channel and strategy to respond to main issues of internal or external interested parties.

Recommendation for Advancement

The Auditor assessed aSSIST Corporation's efforts to publish its second sustainability report and found that aSSIST Corp. reported to the best of its ability in each of the following areas: economics, social responsibility, innovation and creativeness, ethics, and the environment. The Auditor strongly commends aSSIST Corp.'s improved results through its continuous monitoring of sustainability management. In order to develop and balance the performance management of aSSIST Corporation's sustainability management strategies, the Auditor recommends an internal mechanism in the form of a continuous monitoring system that will reinforce the organizations sustainability management results.

The Auditor advises aSSIST Corporation to draw regular participation from core interested parties relevant to its sustainability management. It is vital for aSSIST Corporation to reinforce activities with its customers and continue implementing its results to corporate strategies, and value-added activities with interested parties. Furthermore, by building a systematic management system for non-financial achievement, aSSIST Corporation needs to be properly equipped to achieve its overall corporate objectives.

The Auditor recommends reinforcing the quantitative objectives and performance measurement of each area and core index in order to improve the quality of the BEST index report.

October 31, 2010

The Chief of the Research Center of Sustainability Management, IPS
Professor, Business of Administration of Seoul National University

Dong-Sung Cho



BEST Index

■ Introduction to the Report

	No	Details of BEST index
Corporate Overview	A_1	Corporate vision about sustainable management and CEO's statement
	A_2	Key risk and opportunity factors
	A_3	Corporate name
	A_4	Key products and services
	A_5	Organization map and list of affiliates and subsidiaries
	A_6	List of joint ventures, partly-owned affiliate, leased facilities and vendors
	A_7	List of overseas business sites
	A_8	Legal ownership structure of the organization
	A_9	Characteristics of active market
	A_10	Size of organization(total number of employees, product and service, liabilities and assets)
	A_11	List of industry organizations and business associations that the company joined
Contents of Report	B_1	Scope of report
	B_2	Limits to the scope of report
	B_3	Reporting period
	B_4	Cost of economic, environmental and social performances, the definition and standard of calculating the cost efficiency
	B_5	Changes in the method of measuring economic, environmental and social performance
	B_6	Reporting cycle
	B_7	Efforts to improve credibility of the report
	B_8	Changes since the previous report
	B_9	Contact information of the person in charge of the report
	B_10	BEST Matrix
Participation of Parties Concerned	C_1	Criteria and selection of key parties interested
	C_2	Method of participation by parties interested
	C_3	Participation by parties interested and the result of their

		participation
Sustainability	D_1	Economic, environmental and social goal
	D_2	Economic, environmental and social performance
	D_3	Sustainable management strategy and goal of the future

■ Economic performance

	No	Details of BEST index
Economy	EC1	Creation and distribution of economic value produced and distributed
	EC2	Financial impact by climate changes
	EC3	Scope of benefits by organization's fixed rate pension system
	EC4	Human resource supply in key business areas
	EC5	Government subsidy
	EC6	Construction of non-core business infra
	EC7	Indirect economic effect
	EC8	Brand value
	EC9	Performance of innovation-based management
	EC10	Performance of Creativity-based management
	EC_DMA	Public announcement of management principle _economy

■ Social performance

	No	Details of BEST index
Corporate Governance and Risk Management	GR1	Corporate governance structure
	GR2	Ratio of outside directors
	GR3	Composition of board of directors
	GR4	Process that shows the professionalism of the board of directors
	GR5	Process of managing and evaluating economic, social and environmental performance of the board of directors
	GR6	Organization structure that establishes, executes and supervises the economic, social and environmental policy
	GR7	Connection between management bonus and economic/social/environmental performance
	GR8	Activities and decisions by the board of directors
	GR9	Compliance with laws and regulations related to corporate

		governance structure
	GR10	Company's charter related to economic/social/environmental activities
	GR11	Compliance to corporate prevention principle
	GR12	Process to submit recommendation and suggestions to the board of directors by shareholders
	GR13	Process to prevent the conflict of interest by the organization's highest group

	No	Details of BEST index
Employees	EM1	Employee status
	EM2	Composition of employees and management
	EM3	Average wage of employees by gender
	EM4	Level of income and welfare against other companies in the same business region and similar industry
	EM5	Job creation rate and turnover rate
	EM6	Average years of continuous service
	EM7	Preventive policies of discrimination and the result of monitoring
	EM8	Policy related to freedom of association
	EM9	Policy related to prevention of child labor and the result of monitoring
	EM10	Policy related to prevention of forced labor and the result of monitoring
	EM11	Overview of organizations of Labor associations
	EM12	Signing-in of labor union and the number of unionized employees
	EM13	Policy and process about providing and discussing employee information when corporate operation changes
	EM14	About Safety and health committee
	EM15	Industrial safety and health issues agreed between labor and the management
	EM16	Compliance with the employee-related international regulation and standard
	EM17	Compliance with industrial health and safety issues among

		ILO Conventions
	EM18	Disease prevention and health improvement programs and policies
	EM19	Number of employees who suffer from injury or disease and absence rate
	EM20	Employee welfare and benefits
	EM21	Efforts to improve work environment of employees
	EM22	Level of compliance with related laws by employees
	EM23	Reporting process of unfair labor practice and operation status
	EM24	Labor disputes
	EM25	Ethical management department, investment size, reporting structure
	EM26	Regular training and guideline about ethical training
	EM27	Average time for employee education
	EM28	Employee training and education program
	EM29	Advisory service to employees about performance and career development
	EM30	Ratio of employees who had human rights-related training
	EM31	Ratio of employees who had human rights-related training among those involved and security, guard and patrolling
	EM32	Policy and support system for family-friendly management
	EM_DMA1	Public announcement of management principle _human rights
	EM_DMA2	Public announcement of management principle _labor

	No	Details of BEST index
Business partners	PN1	Characteristics of the business partners and sustainable management issue
	PN2	Consideration of social and environmental performances among other reasons of selecting the business partners
	PN3	Process of evaluating the social and environmental performance of the business partners
	PN4	Process of supporting and auditing the social and environmental performance of the business partners

	PN5	Business partner complaint handling system and handling result
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	No	Details of BEST index
Consumer	CS1	Characteristics of products and consumers and sustainable management issues
	CS2	Level of compliance with the consumer-related laws
	CS3	Policies related to fair competition and anti-trust
	CS4	Consumer health policies during the product cycle of service cycle
	CS5	Policies related to product information
	CS6	Key opinions of consumers and the result of the handling of their opinions
	CS7	Products and services innovated in consideration of social and environmental issues
	CS8	Efforts to reduce product impact
	CS9	Policies and management of customer satisfaction
	CS10	Voluntary and involuntary product recall cases and reasons for recall
	CS11	Cases of violation of customer safety and health regulations and customer complaints
	CS12	Non-compliance to the laws related to provision of product information
	CS13	Advertisement-related standard and compliance with voluntary regulation
	CS14	Examples non-compliances with ads- and marketing-related law
	CS15	Complaints related to consumer privacy invention
	CS_DMA	Public announcement of management principle _product liability

	No	Details of BEST index
Regional community	CO1	Characteristics of the local community that the company is in and sustainable management issues
	CO2	Internal policy and process of handling requirements of the

		local community that the company is in
	CO3	The time invested by the company staffs and the cost for local community programs
	CO4	Performance of the local community programs
	CO5	Policy and management related to bribery and corruption
	CO6	Policy and management related to political lobby and donation
	CO7	Donation and contribution to parties and supporting organization of political parties
	CO8	Sociality-related award achievements
	CO9	Limits by non-compliance with law
	CO_DMA	Public announcement of management principle _society

■ Environmental performance

	No	Details of BEST index
Environment policy and investment	EV1	Environment-related investment and cost
	EV2	Policies to reduce environmental impact
	EV3	Quantified goal and performance of environment
	EV4	Greenhouse gas reduction initiative and performance
	EV5	Recyclable energy source usage and initiative to improve energy efficiency
	EV6	Goals and programs to prevent and restore ecosystem
Source material and energy	EV7	Amount of direct energy use(operation, product production, transportation)
	EV8	Amount of indirect energy
	EV9	Total amount of water resource
	EV10	Total amount of resources by type (water excluded)
	EV11	Ratio of recyclable resource use
Environmental impact	EV12	Amount of green house gas emission amount
	EV13	Amount of indirect green house gas emission(CO2,CH4,N2O,HFCs,PFCs,SF6)
	EV14	Amount of emission of ozone depletion material
	EV15	Amount of emission of air polluting materials such as NOx, SOx
	EV16	Amount of waste by type and final processing method

	EV17	Amount of watershed waste
	EV18	Recycling and reuse of water
	EV19	Impact on water and ecosystem by waste water dumped by an organization
	EV20	Impact by the organization's collection of water on the stability of water resources and biodiversity
	EV21	Impact of chemicals, oil and fuel leaks on the neighboring environment
	EV22	Impact on the business site location, size and biodiversity in the region which has high value of biodiversity
	EV23	Environmental impact caused by key products and services
	EV24	Ratio of the weight of actual product to the weight of recyclable product among products
	EV25	Indirect energy reduction performance
	EV26	Business activities and operations in the region which has high value of biodiversity and the impact of its activities and operations on biodiversity
	EV27	Changes of natural habitats by the organization's activities and examples of prevention and restoration of natural habitat by the organization
	EV28	Number of species listed in endangered animals and plants among animals and plants living in the business area
	EV29	Generation, delivery, import, export and handling of risky waste according to Attachment I, II, III and VIII of Basel Convention
	EV30	Key environmental impact of transportation among logistics process
	EV31	Compliance with environment-related laws(by region, by industry) and cases of non-compliance and penalties
	EV_DMA	Public announcement of management principle _environment

Contact Information

This Sustainability Report was completed using BEST Guideline, and aSSIST Corporation believes that the resulting self-reflection and introspection of management and staff will serve as an invaluable foundation for aSSIST Corp's sustainability management henceforth. For readers that to obtain more detailed information regarding this report, please contact the following:

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(주)어시스트의 첫 지속경영보고서에 대한 여러분의 소중한 의견과 제안을 기다립니다. 아래에 첨부된 내용을 작성하시어 Fax나 Email로 보내주시면 감사하겠습니다. 보내주신 자료는 향후 (주)어시스트의 지속경영 및 지속경영보고서 작성에 많은 도움이 될 것입니다.

1. 귀하의 직업은 무엇입니까?

① (주)어시스트 임직원 ② (주)어시스트 고객 ③ (주)어시스트 사업파트너 ④ (주)어시스트 주주 ⑤ 기타

2. 귀하는 어떤 경로를 통해 본 보고서를 알게 되었습니까?

① 웹사이트 ② 신문/잡지 ③ (주)어시스트 임직원 ④ 기타

3. 본 보고서 중 가장 흥미롭게 읽은 부분은 어디입니까?

① (주)어시스트 소개 ② 경제성과부분 ③ 사회책임경영성과부분 ④ 환경성과부분

4. 본 보고서의 보완될 부분은 어디라고 생각하십니까?

① (주)어시스트 소개 ② 경제성과부분 ③ 사회책임경영성과부분 ④ 환경성과부분

5. 보고서 발간이 (주)어시스트의 향후 경영활동에 도움이 될 것이라 생각하십니까?

6. 본 보고서에 대한 의견 및 평가를 자유롭게 기술하여 주십시오.
