

25 January 2014

To our stakeholders:

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (COP) that comprises of a statement of continued support for the UN Global Compact, a description of practical actions with regard to the principles of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We are late in creating, sharing and posting our COP report due to not receiving the submission notification via email. Our contact point has been on maternity leave for the past 5 months and has only been checking emails sporadically during this period. Fortunately, she has just been able to make us aware of the deadline in time for us to request an extension. We are disappointed the system used by the UN Global Compact was unable to redirect communications according to the contacts on her out-of-office but hope we still have the opportunity to submit our COP.

We hereby ask for an extension period in order to be able to post a COP that describes our company's efforts and progress to implement the principles of the UN Global Compact. Our new COP report will be posted on the UN Global Compact website by 21 February 2014 at the latest.

Sincerely yours,



Mark Mills, Partner