



## Clydesmuir Road Industrial Estate, Cardiff, CF24 2QS, UK

Telephone: 0845 300 411

Fax: +44 (0)29 20433701 Email: info@bcbin.com

Website: www.bcbin.com Website: www.ngoaid.com Website: www.taccsc4i.com

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United Nations Global Compact **United Nations** New York, NY 10017 **USA** 

To whom it may concern:

We recognize that a key requirement for participation in the Global Compact is the annual submission of a Communication on Progress (COP) that comprises of a statement of continued support for the Global Compact, a description of practical actions that our company has taken since our last COP, and a measurement of outcomes or expected outcomes.

We are late in creating, sharing and posting our COP report due to a change in staff. We did not realize that this was not posted already and will ensure we post the COP as soon as possible.

We hereby ask for an extension period in order to be able to submit a COP that describes our company's efforts and progress to implement the ten principles of the Global Compact. Our new COP report will be posted on the Global Compact website by 01<sup>st</sup> March 2009 at the latest.

Sincerely yours,

Miss Kerry Erickson

**UN Sales** 















