



ITC Limited
Registered Office
Virginia House
37 J. L. Nehru Road, Kolkata 700 071 India
Telephone : 91 33 2288 9371, 2288 9900
Fax : 91 33 2288 0655

September 18th, 2012

Communication on Progress Team
United Global Compact
Two United Nations Plaza
New York, NY 10017

Dear Sir,

The final draft of ITC Limited's Sustainability Report 2012 (COP) has been submitted for review, as in earlier years, by a third party auditor, who has been engaged by ITC to provide an independent and reasonable assurance for the Report, which is prepared in accordance to GRI G3 guidelines at the A+ Level.

The Company is awaiting feedback and the final assurance statement from the auditor.

Therefore we would be grateful if a grace period is granted till the October 20, 2012 to upload the COP.

Thanking you.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Nazeeb Arif', with a stylized flourish at the end.

Nazeeb Arif
Vice President
Corporate Communications