



**SOLUTION MANAGERS INTERNATIONAL** MIDDLE EAST  
General Trading & Contracting Co.

To,

Communication on Progress Team  
United Nations Global Compact  
Two United Nations Plaza  
New York, NY 10017

Sir,

SUB: Request for extension of deadline to submit COP

With reference to the COP, I kindly request you to extend the deadline for the submission of the same. Recently I have been very busy in travelling to Afghanistan due to some project requirements and hence I had totally forgotten about the deadline. I sincerely apologize for the oversight and ensure that such incident wouldn't occur again.

Thank you for your consideration,

Respectfully,

Jai Ganesh  
Director  
Solution Managers International.

**Solution Managers International**

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