

1 February 2012

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To whom it may concern,

GRACE LETTER FOR COP

Dear Sir/Madam

Landell Consulting is respectfully requesting a grace period of 14 days for submitting its COP.

In late 2011, Landell Consulting developed a Social Procurement Toolkit *pro bono* for the Victorian Department of Planning and Community Development. Landell is currently undertaking a strategy plan with a not-for-profit organisation, Social Traders, to extend the program to Victorian local governments and we wish to include this work in our 2012 COP. The strategy should be finalised within a fortnight, at which point, we can submit Landell's fully completed 2012 COP.

Thank you for your understanding.

Yours sincerely



Lexton Gebert
Managing Director