

SEM MATIC SDN BHD

# **Labour**

### **Trade Unions**

- 1 Conduct weekly meeting in open conversation with all the emplopyee.
- 2 Review Employee benefits in Quarterly through Administration Yearly Action Plan.

## **Forced Labour**

- 1 HR will emplain the job function, salary, benefits and company rules and regulation to new employee.
- 2 Review Company rules & regulation in Quarterly through Administration Yearly Action Plan.

### **Child Labour**

- 1 Employee who join our company minimum age is 18 years old.
- 2 HR will select the right candidates during the interview.

### **Non-discrimination**

- 1 All job and salary offer to employee is base on their ability, education and experience.
- 2 Yearly salary review shall be conducted in end of year for all eligible permanent employees who have completed their probationary period
- 3 Progressively train the employees to improve their skills and knowledge.

#### Suppliers

1 No information available.