



PRESS METAL INDUSTRIES

ADDRESS: E-47, 'D' ROAD, M.I.D.C., SATPUR, NASIK - 422007, INDIA

PHONE: +91-253-2350732, 6604732

E-MAIL: info@pressmetal.co.in

Website: www.pressmetal.co.in

Date: Thursday, 10 November 2011

To,

The Global Compact Office
United Nations Global Compact
Two United Nations Plaza
New York, NY 10017

Dear Sir / Madam,

This letter is to request a grace period to submit the COP. The reason for the delay in submitting the COP on the deadline of 29.10.2011 is detailed below.

The contact information in the login for pressmetalindustries had 2 names ; Ashok Mundra and Sapan Mundra and the respective email ID's mentioned on the website were as follows:
ashokmundra@pressmetal.co.in and sapan.mundra@pressmetal.co.in

Of these, Mr. Sapan Mundra, who had submitted the last COP is currently a 3 year sabbatical from our organization and any communication sent to his email was unavailable. At the same time the email id for Mr. Ashok Mundra list on the database was incorrect. The correct id is akmundra@pressmetal.co.in. Also, since Mr. Sapan Mundra had to leave on a very short notice, the knowledge about the UN Global Compact and the annual practise of submitted a COP was not passed on to me, Mayur Mundra.

However, I now have the necessary know-how and the login information and will be able to submit the updated COP if given the opportunity. Kindly allow me a grace period of 90 days to submit the COP for this year.

Sincerely,

Mayur Mundra

PRESS METAL INDUSTRIES

E-47, M.I.D.C, SATPUR, NASIK, 422010 INDIA

Mobile: +91-9552571566

Email: mayur@pressmetal.co.in