

September 9th 2011

The Global Compact Office
United Nations Global Compact
Two United Nations Plaza
New York, NY 10017

Sub: Request for the grace time to submit COP

Dear Sir/ Madam,

We are the member of United Nations Global Compact since 9th September 2010 and holding a participant ID 12262. The letter is being submitted as a request for grace period to submit our COP (Communication on Progress) as it was due to be submitted today.

In continuation with our letter of commitment, we reconfirm that our organization has been encouraging the 10 principles as they are set by the Global Compact while carrying out our business activities. We had been emphasizing to adopt core values, in the areas defined by Global Compact, within our scope of influence.

Since it is an ongoing process and due to some unavoidable circumstances, we could not submit our COP in time. However we are working out further plansto intplement most of the 10 principles which come under our business field.

Kindly acknowledge receipt of the letter and grant the grace period and we will submit our COP within the increased due time.

Thanking you in advance.

Yours truly,


Shazia Shahbaz
Manager - Human Resource