


Measurement of (expected) outcomes and value added for our company	
Outcomes	<p>In our contract proposals and drafts for new clients we offer to support the Brazilian Amazonas area, by planting one tree per day we work on their site.</p> <p>Our management and supervision staff is travelling by train to visit and supervise the different sites, trying to avoid company cars and using the public transport. We encourage our staff to use public transportation to access their work areas, supporting them we additional bonus to purchase monthly transportation tickets.</p>
	<p>We print less and therefore use less electricity and paper, as we have all our procedures manuals saved on an internal online platform www.myelixim.ch, accessible for all employees through a login. This has been installed in December 2009 and we use now myelixim.ch as a real added value tool to communicate without printing.</p>
	<p>On all receptions where we are present, our staff separates the waste: paper, carton, toner/cartouche, batteries which are used for the day to day operation. The recycled items are stored in specific recycling containers which then are collected by the concerned recycling companies. We support our customers with the "Green Attitude in Office Management" based on the principle Reduce, Reuse, Replace and Recycle</p>
	<p>On our emails we kindly request the readers to consider if it is necessary to print it:</p> <p> Please consider the environment before printing this email</p>

Anti-corruption

Principle 10	Businesses should work against corruption in all its forms, including extortion and bribery.
Actions	<p>Actions realized</p> <p>One of Elixim's values is: Trust</p> <ul style="list-style-type: none"> ✓ We offer a transparent business relation, based on service levels (SLA), performance indicators (KPI) and cost commitment ✓ Motivated and experienced staff, delivering high quality services and performance ✓ Our client index and their references is our best asset <p>At Elixim, we do not tolerate corruption and are committed to compliance with international anti-bribery standards, as stated in the Global Compact and local anti-corruption and bribery laws. The Elixim commitment to perform with integrity is instilled in every employee as a non-negotiable expectation of behavior. This expectation is guided by our Règlement de personnel and company Ethic codex.</p> <p>Our employees do not work with money, except the petty cash, which is audited monthly by the accounting department. Our accounting department is audited yearly by an external audit company.</p> <p>Everyone at Elixim has responsibility to keep our customers information safe and secure. Our employees are required to adopt strict processes on the use, storage and retrieval of customer information, they sign this secrecy policy in their work contract and in Appendix of our customer contracts.</p> <p>Protecting our reputation and preserving our integrity are of vital importance. We have set ourselves</p>

elixim service excellence