19 November 2019

Secretary-General **United Nations** New York NY 10017 USA

To our stakeholders:

## Application for extension of time for submission of the CTICC's 2019 COP

We recognise that a key requirement for the participation in the UN Global Compact is the submission and annual preparation of our company's Communication of Progress (COP).

We will be submitting our Integrated Annual Report as our submission on COP, as we have in prior years. Our Annual General Meeting (AGM) will be taking place on the 11th of December 2019 - slightly later than prior years. And as a result we will only be able to make this information available after our AGM, once the information has been publicised. We will therefore require an extension for our submission.

We will only be able to submit our COP once our Integrated Annual Report has been publicised and will therefore require an extension for submission of our UNGC COP until 20 December 2019.

I look forward to your response.

Yours faithfully

**Robert Hatton-Jones** 

General Manager: Commercial and Business Development

## Cape Town International Convention Centre

Convention Square, 1 Lower Long Street, Cape Town 8001, South Africa Tel: +27 21 410 5000 Fax: +27 21 410 5001 Email: info@cticc.co.za

DIRECTORS: DA Cloete (Chairperson), A Cilliers, S Myburgh-de Gois, G Harris, JC Fraser, N Pangarker, SW Fourie, CK Zama, W Parker, B Mdebuka, JM Ellingson (CEO), W De Wet CA(SA). Cape Town International Convention Centre Company SOC Ltd (RF) (Convenco), Registration no. 1999/007837/30



















