



For the attention of: UN Global Compact

22 October 2014

Grace letter, participant ID 4963

Dear Sir/Madam

Please accept this request for an extension to the deadline for HSBC Holdings plc's Communication on Progress to the UN Global Compact. This is to allow time for appropriate review and approvals to take place requiring the availability of key personnel.

We expect to upload our document by December 15th.

Yours faithfully

Susanna Wilson

Head of Reporting and Engagement, Global Corporate Sustainability, HSBC Holdings Plc