



**Biogena Naturprodukte**

GmbH & Co KG  
Neutorstraße 21, A-5020 Salzburg

Tel: 0043 (0)662-23 11 11-0

Fax: 0043 (0)662-23 11 11-90

info@biogena.at

www.biogena.at

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To our stakeholders:

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (COP) that comprises of a statement of continued support for the UN Global Compact, a description of practical actions with regard to the principles of the UN Global Compact, and a measurement of outcomes or expected outcomes. We are late in creating, sharing and posting our COP report due to a recent organizational change in our "Quality Management" position, which contains the creation of our annual COP report as part of its tasks.

As I now have taken over all the duties of our former quality manager, it will be my honour to finish our COP report. Unfortunately our former quality manager was not able to finish it, due to the completion of a big validation process in her last days as quality manager.

We hereby ask for an extension period in order to be able to post a COP that describes our company's efforts and progress to implement the principles of the UN Global Compact. Our new COP report will be posted on the UN Global Compact website by June 6<sup>th</sup>, 2014 at the latest.

Sincerely yours,

Mr. Bruno Petrovic  
Bachelor of Arts in Business